

IPEM RENEWAL APPLICATION SUBMITTAL CHECKLIST

Please feel free to use this checklist as a way to ensure that all of the requirements are included with your application. Good Luck.

- IPEM Renewal Application Form

Educational/Training Requirements:

- 72 Hours of IEMA/IESMA/FEMA Approved Training
 - G/K 2300 Intermediate Emergency Operation Center Functions (replaces EOC Management and Operations course)
 - EOP Development and Review

Exercise or Real World/Pre-Planned Event Requirements:

- Assigned Exercise Position (Please check your specific position)
 - Exercise Director/Co-Director
 - Lead Evaluator
 - Injects Writing/MSEL Team
 - Lead Controller
 - Real World/Pre-Planned Event – EOC Management Position
 - Real World/Pre-Planned Event – General Staff Position
- Narrative
- Documents
- Verification Letter

Professional Requirements:

- Letter of Reference from Current or Past Supervisor
- Job Experience (Please check your specific role)
 - 3 yrs Emergency Management Role
 - 2 yrs Emergency Management Role and Bachelor's Degree
 - 5 yrs Public Safety Role
 - 5 yrs Private Sector Role
- Professional Contributions (Please include the contribution numbers that you are submitting)
 - # _____
 - # _____
 - # _____