

Illinois Emergency Operations Plan

ESF-5 Information and Planning

Appendix X-3 Damage Assessment

Illinois Emergency Management Agency and
Office of Homeland Security

September 23, 2026



Illinois Emergency Management Agency
and Office of Homeland Security



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State of Illinois Managed Plan Emergency Support Function (ESF) #5 Appendix X-3 Damage Assessment

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 Emergency Support Function (ESF) ESF-5 Information and Planning,
 Appendix X-3 Damage Assessment
 Version: September 23, 2026

State ESF-5, X-3 Coordinator	Support Agencies & Organizations
Illinois Emergency Management Agency and Office of Homeland Security (IEMA-OHS)	Illinois Commerce Commission (ICC) Illinois Department on Aging (IDoA)
Primary State Agencies & Organizations	Illinois Department of Agriculture (IDOA)
Illinois Emergency Management Agency and Office of Homeland Security (IEMA-OHS)	Illinois Department of Central Management Services (CMS) Illinois Department of Corrections (IDOC)
Federal ESF-5, X-3 Coordinator	Illinois Department of Human Services (IDHS)
Federal Emergency Management Agency (FEMA)	Illinois Department of Insurance (IDOI)
	Illinois Department of Natural Resources (IDNR)
	Illinois Department of Public Health (IDPH)
	Illinois Department of Revenue (IDOR)
	Illinois Department of Transportation (IDOT)
	Illinois National Guard (ILNG)
	Illinois State Police (ISP)
	Illinois Environmental Protection Agency (IEPA)
	Office of the State Fire Marshal (OSFM)
	Illinois Secretary of State (SOS)
	American Red Cross (ARC)
	Illinois Public Works Mutual Aid Network (IPWMAN)
	Mutual Aid Box Alarm System (MABAS)



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Record of Changes

When changes are made to this document, the following procedures will be followed:

1. Changes will be issued by the Inter-Agency Strategic Planning Cell at IEMA-OHS and transmitted to agencies, personnel, and other designees specified by the IEMA-OHS Director or designee via electronic means.
2. When a change is made, an entry will be made in the following log:

CHANGE NUMBER	DATE ENTERED	PAGES OR SECTIONS CHANGED	ENTERED BY
1	September 2025	Biannual Review	Glenn Smith



1. Introduction

1.1. Purpose

- 1.1.1. Provide strategic and operational guidance for state-supported damage assessment processes.

1.2. Scope

- 1.2.1. Support for damage assessment is limited to state-approved requests.
- 1.2.2. State-supported operations are scalable and modular based on the scope and magnitude of the event and the ability of an Authority Having Jurisdiction (AHJ) to complete accurate damage assessments.
- 1.2.3. State utilization of Damage Assessment Teams (DA Teams) is designed to augment damage assessment efforts of local governments and private sector organizations.
- 1.2.4. Situation and Rapid Needs Assessment for the purposes of gaining situational awareness, community needs identification, resource allocation, and restoration of life-sustaining capabilities is addressed in IEOP ESF-5, Information, and Planning.
- 1.2.5. This annex addresses initial and preliminary damage assessment processes, including the following:
 - 1.2.5.1. Reporting and accounting functions.
 - 1.2.5.2. Tracking and maintenance of records.
 - 1.2.5.3. Analyzing and de-conflicting information for accuracy; and
 - 1.2.5.4. Coordinating with multi-jurisdictional and multi-authority efforts.
- 1.2.6. This annex applies to state agencies, boards, and commissions having a role or responsibility in conducting damage assessments.



1.3. Policy

- 1.3.1. Implementation of this annex will not supersede any AHJ's administrative protocols or policies concerning damage assessment.
- 1.3.2. Procedures for utilization, control, and use will incorporate operational priorities that include, but are not limited to:
 - 1.3.2.1. Protection of life,
 - 1.3.2.2. Public health and safety,
 - 1.3.2.3. Property protection,
 - 1.3.2.4. Environmental protection,
 - 1.3.2.5. Restoration of essential utilities,
 - 1.3.2.6. Restoration of essential program functions, and
 - 1.3.2.7. Coordination as appropriate.
- 1.3.3. Disaster intelligence collected through the situation and rapid needs assessment will be provided to the State Disaster Recovery Coordinator.
- 1.3.4. Damage assessment will provide strategies and priorities required for response, and short-, intermediate-, and long-term recovery.
- 1.3.5. The State Emergency Operations Center (SEOC) or designated state organizational element will provide technical and logistical assistance to activated or deployed DA Teams.
- 1.3.6. State agency personnel will be trained for the assigned mission and be made aware of the potential risks involved.
- 1.3.7. Organizations conducting damage assessments are responsible for training personnel in requirements and processes.
- 1.3.8. At the direction of the Governor or designee, state agencies may be tasked with providing agency personnel in support of damage assessment operations.



1.4. Situation

- 1.4.1. A disaster has occurred, resulting in damage to critical infrastructure, public and/or private property.
- 1.4.2. Key private sector stakeholders, partners, and executive officials are contacting the SEOC, Business Emergency Operations Center (BEOC), or state agencies regarding damage assessment.
- 1.4.3. Local government and private sector organizations are engaged in recovery and are prevented from conducting timely, coordinated, and accurate damage assessments.

1.5. Assumptions

- 1.5.1. Locally organized systems for coordinating and managing damage assessment are not enough.
- 1.5.2. State assistance in completing damage assessments and meeting statutory requirements for reporting and completion is necessary.
- 1.5.3. Impacted areas are not fully identified.
- 1.5.4. Local units of government will seek state assistance in performing damage assessments.
- 1.5.5. Private sector, voluntary, and community-based organizations will work cooperatively with whole community partners to complete and coordinate damage assessments in a safe and timely fashion.
- 1.5.6. Access to impact areas is established, allowing for damage assessment.

2. Concept of Operations

2.1. General

- 2.1.1. All affected agencies, boards, and commissions will provide damage estimates and assessments as directed by the SEOC.



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- 2.1.2. Local governments and private sector organizations must be fully engaged and capable of providing timely, accurate, and actionable information and intelligence.
- 2.1.3. When necessary, the state will support local governments through the deployment of DA Teams.
- 2.1.4. The SEOC, in coordination with local units of government and the private sector, will utilize state personnel and Incident Management Team (IMT) resources to coordinate and manage damage assessment operations.
- 2.1.5. Needs identified through damage assessments will be incorporated into the SEOC Common Operating Picture (COP) and situational reports.
- 2.1.6. Aerial surveillance may be authorized by the SEOC and used to provide broad impact awareness.

2.2. Notification, Alert, and Warning (NAW)

- 2.2.1. SEOC NAW of SEOC representatives will be handled in accordance with the IEOP Base Plan, Appendix X-1, Notification, Alert, and Warning.
- 2.2.2. Primary and support agencies are responsible for internal and support partner NAW.

2.3. Activation

- 2.3.1. The SEOC will provide support for DA Teams coordination and management efforts through the activation of state agency personnel and Mobile Support Teams (MST).
 - 2.3.1.1. Upon activation of the State Unified Area Command (SUAC), the SEOC Manager, in coordination with the State Disaster Recovery Coordinator, may assign coordination and management of DA Teams resources to the state unified commander for implementation of damage assessment requirements.
- 2.3.2. The SEOC Manager will coordinate and determine staffing levels necessary for damage assessment.



2.4. Communications

- 2.4.1. Communications throughout response and recovery will be conducted in accordance with standard operating procedures and managed using established procedures, processes, and policies outlined in ESF-2, Communications.
- 2.4.2. Communications will be conducted in a National Incident Management System (NIMS) compliant manner utilizing clear text and frequencies coordinated with the SEOC.

2.5. Resource Management

- 2.5.1. Resource management and logistics will be carried out in accordance with ESF-7, Resource Management and Logistics.
- 2.5.2. Resource management includes mutual aid and assistance agreements, the use of federal and state teams, and resource mobilization protocols.

2.6. Reporting Requirements

2.6.1. General

- 2.6.1.1. SEOC information, intelligence, and situation reporting will be conducted in accordance with the SEOC Coordination and Management SOP.

2.6.2. Recovery - Disaster Impact Forms

- 2.6.2.1. For individual and public assistance, state disaster impact assessment forms will be used to record disaster impacts on local AHJs.
- 2.6.2.2. IEMA-OHS will collect and compile disaster impact information based on the information provided by local AHJs.
- 2.6.2.3. IEMA-OHS will compile and distribute situational reports on damage impacts to services, facilities, sites, and programs at the federal, state, and local levels to the SEOC.



- 2.6.2.4. IEMA-OHS will provide compiled disaster impact information to FEMA and SEOC agencies for the purpose of establishing impacts for the incident.
- 2.6.2.5. Disaster impact assessment forms will be aggregated at the county level.
- 2.6.2.6. Damage assessment forms will collect information at the individual household level and will be aggregated at the township and county levels.

2.6.3. Recovery – Initial Damage Assessment

- 2.6.3.1. Compiled damages, costs, and impacts will be used to determine the necessity of and to request an IEMA-OHS/FEMA Joint Preliminary Damage Assessment.

2.6.4. Recovery – Preliminary Damage Assessment

- 2.6.4.1. Compiled damages, costs, and impacts will be used to determine the necessity of and to request federal assistance and/or a federal declaration.

2.7. Organization

2.7.1. Direction and Control

- 2.7.1.1. State agencies and external organizations retain operational control of their damage assessment resources.
- 2.7.1.2. The SEOC is the single point of coordination for state support of damage assessment operations.
- 2.7.1.3. For unity of command, coordination, and management of the SEOC, the SEOC Manager will coordinate the transfer of command to the State Disaster Recovery Coordinator at the cessation of short-term recovery.
- 2.7.1.4. The State Unified Area Commander will coordinate and manage DA Teams assigned to SUAC in accordance with established policy and procedure.



- 2.7.1.5. The SEOC Manager, State Disaster Recovery Coordinator, or designees may establish a Line of Effort (LOE) for damage assessment and/or one or more DA Teams.
- 2.7.1.6. The SEOC Manager, State Disaster Recovery Coordinator, or designees may assist in the coordination of county or local jurisdiction resources at the jurisdiction's request.
- 2.7.1.7. The SEOC, State Disaster Recovery Coordinator, or designees will coordinate with local, state, federal, and private organizations in developing damage assessment plans and processes.
- 2.7.1.8. The SEOC Public Information Officer or designee will coordinate the activities of Public Information Representatives assigned to DA Teams, ensuring that all communication with the public is timely, clear, and accessible, regardless of physical, mobility, visual, hearing, cognitive, or financial needs, abilities, or impairments.

2.7.2. Coordinating Elements

- 2.7.2.1. State-deployed Emergency Incident Management Teams (IMTs) may be assigned to support or coordinate local or state strategic damage assessment operations.
 - 2.7.2.1.1. For support to local or state tactical operations, Incident Management Teams (IMTs) may be assigned.
- 2.7.2.2. State Unified Area Command (SUAC) or State Area Command (SAC) elements may be deployed by the SEOC to coordinate information and resource requirements for operations.
- 2.7.2.3. State DA Teams and supporting job aids will be approved for deployment by the SEOC.
- 2.7.2.4. Coordination with Red Cross damage assessment operations will occur through the Red Cross SEOC Agency Representative.
- 2.7.2.5. One or more LOEs may be implemented by the SEOC for specific strategic action planning for damage assessment and I-DAT sub-functions.



2.7.2.5.1. Strategic and operational guidance on LOE operations can be found in IEOP Base Plan-A4, Lines of Effort Coordination and Management.

2.7.2.6. Coordination between private sector organizations and state damage assessment organizations will be maintained through the SEOC and BEOC.

2.7.3. Federal Coordination

2.7.3.1. The SEOC will coordinate the inclusion of federal assets in state damage assessment operations.

2.7.3.2. SEOC Agency Representatives, state agencies, boards, and commissions will coordinate with federal counterparts in accordance with enabling authorities to collect, receive, compile, and develop situational reports on damage impacts.

3. Roles and Responsibilities

3.1. State ESF Coordinator

3.1.1. Illinois Emergency Management Agency and Office of Homeland Security (IEMA-OHS)

3.1.1.1. Coordinate the utilization of required ESF-5 support to execute missions presented by the SEOC manager.

3.1.1.2. Coordinates, integrates, and manages overall State efforts for ESF 5 – Information and Planning.

3.1.1.3. Manages and updates resource availability for ESF 5 – Information and Planning.

3.1.1.4. Assist in planning during activations and updates to the overall ESF plan.



3.2. Primary State Agency/Organization

3.2.1. Illinois Emergency Management Agency and Office of Homeland Security (IEMA-OHS)

- 3.2.1.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to services, facilities, sites, and programs at the federal, state, and local levels.
- 3.2.1.2. Coordinate collection, receipt, compilation, and development of situational reports based on Disaster Impact Assessment Forms received from IEMA-OHS regional offices.
- 3.2.1.3. Collect, analyze, deconflict, and disseminate damage assessment information.
- 3.2.1.4. Provide disaster assessment intelligence to the ARC and coordinate and disseminate disaster assessment intelligence obtained through the Red Cross to SUAC/SAC as appropriate.
- 3.2.1.5. Coordinate with affected local governments and private sector organizations.
- 3.2.1.6. Prioritize and participate in damage assessment operations.
- 3.2.1.7. Assist in determining impact areas.
- 3.2.1.8. Coordinate initial damage assessment.
- 3.2.1.9. Determine the need for and request and conduct a joint preliminary damage assessment, if approved by FEMA.
- 3.2.1.10. Coordinate a joint preliminary damage assessment with FEMA and local AHJs.
- 3.2.1.11. Develop and maintain maps, visual aids, and displays in coordination with the following:
 - 3.2.1.11.1. Primary and support agencies.
 - 3.2.1.11.2. Boards and commissions.



- 3.2.1.11.3. Voluntary and community-based organizations
- 3.2.1.11.4. Private sector organizations.
- 3.2.1.11.5. Federal and external state agencies.
- 3.2.1.11.6. Local governments, and
- 3.2.1.11.7. Executive and senior leadership.
- 3.2.1.12. Provide just-in-time training (JITT) and site-specific training to personnel assigned damage assessment responsibilities, missions, and tasks. JITT should include policies, procedures, and plans for the assistance and inclusion of all individuals regardless of physical, mobility, visual, hearing, cognitive, or financial needs, abilities, or impairments.
- 3.2.1.13. Identify and provide training standards for DA Teams.
- 3.2.1.14. Coordinate activation of DA Teams and LOE - Damage Assessment resources.
- 3.2.1.15. Coordinate with federal agencies and representatives.
- 3.2.1.16. Determine the need to request federal disaster assistance.

3.3. Support State Agencies/Organizations

3.3.1. Illinois Commerce Commission (ICC)

- 3.3.1.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to public utility (electric, natural gas, water, sewer, and landline telecommunications sites), facilities, systems, processes, and services, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.
- 3.3.1.2. Coordinate collection, receipt, compilation, and development of situational reports on damage to railroad sites, facilities, systems, processes, and services.



3.3.2. Illinois Department of Aging (IDoA)

- 3.3.2.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to services, facilities, sites, and programs at the federal, state, and local levels, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.
- 3.3.2.2. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to planning and service areas, area agencies on aging, services, multipurpose senior centers, and community care programs at the federal, state, and local levels.

3.3.3. Illinois Department of Agriculture (IDOA)

- 3.3.3.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to the agricultural community, including services, facilities, sites, and programs at the federal, state, and local levels, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.

3.3.4. Illinois Department of Central Management Services (CMS)

- 3.3.4.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to CMS-managed facilities, systems, processes, and services, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.
- 3.3.4.2. Assist with the coordination, collection, receipt, compilation, and development of situational reports on damage impacts to state-owned, operated, and/or leased sites, facilities, systems, processes, and services not managed by CMS.

3.3.5. Illinois Department of Corrections (IDOC)

- 3.3.5.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to services, facilities, sites, and programs at the federal, state, and local levels, to include overall



minor disruptions that may cause a disproportionately significant impact on specific users.

3.3.6. Illinois Department of Human Services (IDHS)

- 3.3.6.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to services, facilities, sites, and programs at the federal, state, and local levels, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.
- 3.3.6.2. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to family and community services, rehabilitation services, mental health, alcohol and substance abuse services, and developmental disability programs, support, and services at the federal, state, and local levels.

3.3.7. Illinois Department of Insurance (IDOI)

- 3.3.7.1. Coordinate with IEMA-OHS individual assistance/public assistance officer or SEOC recovery representatives to obtain damage assessment forms.
- 3.3.7.2. Coordinate with insurers to determine insurance coverage possibly available on properties identified through initial damage assessment.
- 3.3.7.3. Coordinate the compilation, development, and dissemination of insurance coverage information, ensuring that all communication with the public is timely, clear, and accessible, regardless of physical, mobility, visual, hearing, cognitive, or financial needs, abilities, or impairments.

3.3.8. Illinois Department of Natural Resources (IDNR)

- 3.3.8.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to services, facilities, sites, and programs at the federal, state, and local levels to include overall minor disruptions that may cause a disproportionately significant impact on specific users.



- 3.3.8.2. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to rivers, lakes, streams, wildlife, endangered species, natural resources or preserves, environmental (land, water or air), forestry, mines, minerals, and oil and gas production wells.

3.3.9. Illinois Department of Public Health (IDPH)

- 3.3.9.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to medical services, facilities, sites, and programs at the federal, state, and local levels, ensuring reporting includes how disruptions affect individuals with access and functional needs. This includes impacts on services supporting communication assistance, chronic disease management, mobility support, and other CMIST-related domains essential to continuity of care for vulnerable populations.
- 3.3.9.2. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to food safety, environmental health protection, laboratory testing and services, prevention and wellness programs, and records processes or services, while capturing specific effects on access for individuals with access and functional needs. Reporting should consider CMIST categories such as safe and accessible food distribution, environmental hazards impacting those with respiratory or mobility limitations, and the availability of critical records needed for continuity of services.

3.3.10. Illinois Department of Revenue (IDOR)

- 3.3.10.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to services, facilities, sites, and programs at the federal, state, and local levels, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.

3.3.11. Illinois Department of Transportation (IDOT)

- 3.3.11.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to transportation systems and modes, traffic monitoring systems, and transportation services,



facilities, sites, and programs at the federal, state, and local levels, to include overall minor disruptions that may cause a disproportionately significant impact on specific users. IDOT will also identify damage to priority routes and potentially a list of damages that will be addressed based on traffic flow impediments (such as bridge or roadway damage. This may also identify critical infrastructure (such as hospitals, State facilities, etc.) that will have the need for resources or potential evacuations. This will also need to be coordinated with IDNR in the case of vulnerable dams, levees, etc.

3.3.12. Illinois National Guard (ILNG)

- 3.3.12.1. Support damage assessment operations by assisting in the collection, analysis, and reporting of impacts to services, facilities, sites, and programs at the federal, state, and local levels, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.

3.3.13. Illinois State Police (ISP)

- 3.3.13.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to services, facilities, sites, and programs at the federal, state, and local levels, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.
- 3.3.13.2. Coordinate collection, receipt, compilation, and development of situational reports on damage to public safety capabilities and services, laboratory services, prevention and protection programs, and records processes or services.
- 3.3.13.3. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to transportation systems, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.

3.3.14. Illinois Environmental Protection Agency (IEPA)



- 3.3.14.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to services, facilities, sites, and programs at the federal, state, and local levels, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.
- 3.3.14.2. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to air, water and wastewater, land, and refuse facilities, systems, processes, and services.
- 3.3.14.3. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to facilities required to file toxic chemical release forms with the state and underground storage sites.

3.3.15. Office of the Illinois State Fire Marshall (OSFM)

- 3.3.15.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to buildings, structures, occupancies, facilities, sites, conveyances, services, and programs at the federal, state, and local levels, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.
- 3.3.15.2. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to fire prevention, life safety, and egress methodology, firefighting, and search and rescue capabilities, services, facilities, sites, and programs at the local level.

3.3.16. American Red Cross (ARC)

- 3.3.16.1. Conduct damage assessment to verify the needs of those affected.
- 3.3.16.2. Coordinate damage assessment operations with the SEOC, state, and federal agencies.
- 3.3.16.3. Collect, analyze, de-conflict, and disseminate damage assessment information to IEMA-OHS and other whole community partners.



- 3.3.16.4. Coordinate collection, receipt, compilation, and development of situational reports, maps, visual aids, and displays on damage impacts.
- 3.3.16.5. Provide individual assessment and reassessment support to assistance activities.
- 3.3.16.6. Provide just-in-time training (JITT) and site-specific training to Red Cross personnel assigned damage assessment responsibilities, missions, and tasks. JITT should include policies, procedures, and plans for the assistance and inclusion of all individuals regardless of physical, mobility, visual, hearing, cognitive, or financial needs, abilities, or impairments.

3.3.17. Illinois Secretary of State (SOS)

- 3.3.17.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to services, facilities, sites, and programs at the federal, state, and local levels, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.
- 3.3.17.2. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to public safety capabilities and services, prevention and protection programs, records processes or services, and natural and cultural resources.

3.3.18. Illinois Public Works Mutual Aid Network (IPWMAN)

- 3.3.18.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to public works capabilities, services, facilities, sites, and programs at the local level, to include overall minor disruptions that may have a disproportionately significant impact on specific users.

3.3.19. Mutual Aid Box Alarm System (MABAS)

- 3.3.19.1. Coordinate collection, receipt, compilation, and development of situational reports on damage impacts to firefighting and search and rescue capabilities, services, facilities, sites, and programs at the



local level, to include overall minor disruptions that may cause a disproportionately significant impact on specific users.

4. Authorities

1. Illinois Emergency Management Agency Act (20 ILCS 3305), as amended.

5. References

1. Illinois Emergency Operations Plan, as amended.
2. Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. § 5121 et seq., as amended.

6. Acronyms & Definitions

1. For all definitions and acronyms addressed in this plan, please refer to the IEOP Base Plan, Appendix X-7 Glossary of Terms.