

Illinois Emergency Operations Plan Annex 28 – Disaster Intelligence

Illinois Emergency Management Agency

August 2021





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Annex 28 - Disaster Intelligence

Primary Agency: Illinois Emergency Management Agency (IEMA)

Support Agencies: Capital Development Board (CDB)
Illinois Commerce Commission (ICC)
Illinois Department of Central Management Services (CMS)
Illinois Department of Commerce and Economic Opportunity (DCEO)
Illinois Department of Corrections (IDOC)
Illinois Department of Insurance (IDOI)
Illinois National Guard (ILNG)
Illinois Department of Natural Resources (IDNR)
Illinois Department of Public Health (IDPH)
Illinois Department of Transportation (IDOT)
Illinois Environmental Protection Agency (IEPA)
Illinois State Board of Education (ISBE)
Illinois State Police (ISP)
Office of the State Fire Marshal (OSFM)
Illinois Department of Revenue (IDOR)
Illinois Department of Agriculture (IDOA)
Illinois Department of Human Services (IDHS)
Illinois Department of Aging (IDoA)
Illinois Secretary of State (SOS)

Support Organizations: American Red Cross (ARC)
Illinois Public Works Mutual Aid Network (IPWMAN)
Prairie Research Institute – Illinois Geological Survey (ISGS)
Illinois Emergency Services Management Association (IESMA)

I. Introduction

A. Purpose

1. Address procedures and activities assigned to the Disaster Intelligence (DI) section of the State Emergency Operations Center (SEOC), State Unified Area Command (SUAC) and State Area Command (SAC).
2. The primary mission of DI is to collect, process, and disseminate information about a potential or actual disaster to facilitate overall activities of state government in providing response and recovery assistance. Fulfilling this mission involves the following:



- a) Gathering information to support planning and decision-making at both the field operations and the state headquarters levels.
- b) Coordinating short and long-term action planning at the field operations level.

B. Scope

1. The DI section coordinates overall information and planning activities in support of state response operations. The section gathers information for the specific purpose of planning, decision-making, and developing response operations reports for the IEMA Director, SEOC Manager and other agencies. DI responsibilities include the following:
 - a) Collecting and analyzing information critical to disaster operations;
 - b) Facilitating short and long-range action planning;
 - c) Providing formal and informal briefings;
 - d) Preparing and disseminating reports;
 - e) Providing the SUAC/SAC access to specialized technical information, and
 - f) Maintaining historical files and records.

C. Policy

1. Implementation of this annex will not supersede any authority having jurisdiction (AHJ) administrative protocols or policy concerning damage assessment.
2. Procedures for utilization, control and use will incorporate and/or consider operational priorities that include, but are not limited to:
 - a) Protection of life;
 - b) Public health and safety;
 - c) Property protection; Environmental protection;
 - d) Restoration of essential utilities;
 - e) Restoration of essential program functions, and



f) Coordination as appropriate.

3. Disaster intelligence collected through situation and rapid needs assessment will be provided to the SEOC Manager and SEOC agencies.
4. Damage assessment will provide strategies and priorities required for response and short, intermediate and long-term recovery.
5. State agency personnel will be trained to the assigned mission and be made aware of potential risks involved.
6. Organizations conducting damage assessment are responsible for training personnel in requirements and processes.
7. At the direction of the governor or designee state agencies may be tasked with providing agency personnel in support of operations.

D. Situation Overview

1. A disaster or pre-planned event has occurred requiring interagency dissemination of DI and/or information sharing.
2. Key stakeholders, partners and executive officials are contacting the SEOC, Business Emergency Operations Center (BEOC) or state agencies regarding the event.
3. Local government and private sector organizations are engaged in response or short, intermediate or long-term recovery and are prevented from timely, coordinated and accurate assessments.

E. Assumptions

1. SEOC personnel and liaison officers (LNO) from other state agencies will be the most immediate source of vital information regarding damage and initial response needs.
2. Using the IEMA Incident Report Forms, local governments are responsible for identifying resource requirements and response priorities.
3. The SEOC will serve as the focal point for state response operations until State Unified Area Command (SUAC) or State Area Command (SAC) elements are established in the field.
4. There will be an immediate and continuous demand for information on which decisions may be made involving the conduct of response and recovery actions.



5. There may will be a need to deploy personnel to the area of concern to collect additional critical information.
6. There will be delays in establishing full information processing capability.
7. Deployed SEOC staff may be required to operate, at a minimum, without local support for up to 72 hours, requiring staff to be self-sufficient in terms of supplies and equipment.
8. Initial staffing for DI will be provided by SEOC personnel, supported by other state agencies but may transition rapidly to other personnel supervised by the SEOC Manager.
9. The SEOC may activate a DI section for any level of disaster requiring significant state presence.
10. The DI Section:
 - a) Activates when the IEOP is implemented;
 - b) Staffs level function in support of the SEOC Manager and SUAC/SAC leadership;
 - c) Seeks information from any credible source to assist in developing a full picture of the disaster situation and to support planning and decision-making;
 - d) Disseminates processed situation information through the SEOC to the governor's office, SUAC/SAC, other state agencies and disaster relief organizations with approval of the director or designee;
 - e) Processes information which is common to more than one operational element and contributes to the overall perspective of the emergency;
 - f) Facilitates short and long-term action planning activities conducted by the SEOC Manager and staff. Action plans will be concise and based upon priorities established by the SEOC Manager. DI cell will record the activities planned and with assistance from SEOC staff track their progress, and
 - g) Public Information Officer (PIO) is responsible for releasing information directly to the public utilizing information from the DI section.



11. Locally organized systems for coordinating and managing damage assessment are not enough.
12. State assistance in completing damage assessments and meeting statutory requirements for reporting and completion are necessary.
13. Impacted areas are not fully identified.
14. Local units of government and the private sector will seek state assistance.
15. Private sector, voluntary and community-based organizations will work cooperatively with whole community partners to complete and coordinate damage assessments in a safe and timely fashion.
16. Access to impacted areas is established, allowing for damage assessment.

II. Concept of Operations

A. General

1. DI activities will commence with the activation of the SEOC based on a requirement for actual or anticipated State assistance. DI cell will be assigned to the SEOC. The DI function includes collecting, analyzing, and disseminating information from field components in the disaster area.
2. DI operations will be initiated at the SEOC. The emphasis will be on initial impact assessment as well as providing action-planning support to the deployed SUAC/SAC.
3. The SUAC/SAC Team includes a DI component that will deploy and begin on-site information gathering. Reporting, action planning, and briefings are expected to be accomplished by the SEOC staff during initial operations.
4. DI is expected to make use of all available information resources. This will include the use of technical specialists, computer databases, and computer models available through IEMA and supporting agencies.
5. As disaster operations transition from response to recovery, the size of the DI section will decrease; however, the basic functions of collecting information, reporting, displaying, and action-planning will continue.
6. All agencies, boards and commissions will disaster intelligence and assessments as directed by the SEOC.



B. Action-planning

1. The DI Manager assists the IEMA Director, or designee, and the SEOC and SUAC/SAC Team Managers in developing overall operational priorities. The DI section has been developed to meet the need for coordinated action-planning within the SEOC. All section operations can be viewed as supportive of the action-planning effort. The basic elements of information management and planning are present at all operational levels. The DI Manager and/or section:
 - a) Gathers information to support decision-making and action-planning at the SEOC;
 - b) Distributes the information in reports, briefings, and displays, and
 - c) Chairs meetings necessary to coordinate short and long-term action plans.
2. Information comes to the section through SEOC Message Forms, IEMA Incident Reporting Forms, and other reports and briefings. The information is logged in, analyzed, and displayed as appropriate.
3. At least once each day, the situation report is provided by the SEOC to the governor's office, SEOC staff members, SEOC agencies, and the SUAC/SAC(s) to support policy-level decision-making. Information needed for action-planning is displayed in the SEOC for use by the SEOC Manager, SEOC staff, and the SUAC/SAC.
4. Short-term action-planning is accomplished through a formal action-planning process. The DI Manager provides recommendations to the SEOC staff for the development of operational priorities.
 - a) Overall priorities and an action plan are provided to the state agencies at the SEOC who review their own operational priorities in terms of this plan.
 - b) The SEOC Manager conducts meetings at which critical issues are identified and resolved. Each critical issue is identified, broken into single action items, and assigned to the appropriate agency. The list of action items is reviewed at each subsequent coordination meeting until all issues have been resolved.
 - c) Agencies in the SEOC could be directed to provide operational summaries/activity reports to the DI Manager for inclusion in the Situation Report.



- d) An Incident Action Plan (IAP) is produced and distributed to the SEOC staff and the SUAC/SAC. The IAP is used to clarify goals and objectives, resource needs, and projected tactical activities for the next defined operational period.
5. The DI Manager identifies critical issues requiring long-term action-planning. The IAP can be used by the SEOC to document long-term issues. The DI Manager provides these issues and recommendations to the SEOC Manager for consideration. Based on this information and on their own estimate of the situation, the SEOC Manager will prioritize issues for long-term action-planning.
 6. Summary information is provided by the SEOC to the governor's office at least once a day. IEMA will provide formal and informal briefings as directed by the governor or his/her staff. Formal briefings can also be used for local public officials, response agencies, and federal representatives.
- C. Information Management
1. Based on the initial situation assessment, the DI Manager will determine the best methods of collecting additional critical information. These methods range from actual field collection activities using SUAC/SAC elements or intelligence specialists to technical services such as aerial reconnaissance and computer modeling. If necessary, the DI Manager will prepare an information collection plan to assign responsibilities for data collection.
 2. As soon as possible, the DI Section will advise the SUAC/SAC of data collection requirements and provide them with data collection formats.
 3. DI data collection activities will focus on the Essential Elements of Information (EEI). EEI is a standardized list of informational items that are normally required for continuous assessment and recommendations during response and recovery operations including but not limited to:
 - a) Boundaries of the affected area;
 - b) Jurisdictional boundaries;
 - c) Status of transportation and communications systems;
 - d) Access points to the affected area;
 - e) Social/economic/political impacts;



- f) Status of key personnel;
 - g) Activation of operational forces;
 - h) Aerial reconnaissance activities;
 - i) Status of operating and critical facilities;
 - j) Status of volunteers and donations;
 - k) Hazard-specific information;
 - l) Weather data;
 - m) Seismic or other geophysical information affecting operations;
 - n) Major issues/activities of response organizations;
 - o) Overall priorities for response and prediction of future operations;
 - p) Resource availability and projected shortfalls;
 - q) Historical information, and
 - r) Status of proclamation or declarations.
4. As additional information requirements are identified, the DI Manager will develop a collection plan to obtain the required information and will request appropriate agencies to assist in the collection of information.
 5. Once information is received, the DI Section will process and disseminate it within the SEOC, where critical information will be displayed on maps, flow charts, and display boards.
 6. In addition to displaying critical information, the DI Section will disseminate information by developing and distributing situation reports, IAPs, and briefing packages using the data submitted. The section will also provide information for formal and informal briefings as required by the SEOC Manager and the SUAC/SAC leaders.
 7. The DI Section will coordinate short and long-term action-planning by facilitating coordination meetings, identifying critical issues, convening working groups to address critical issues, and publishing strategic action plans and executive summaries.
 8. Local governments and private sector organizations should be fully



engaged and/or capable of providing timely, accurate and actionable information and intelligence.

9. The SEOC, in coordination with local AHJs and the private sector, will coordinate the use of state personnel and Emergency Management Assistance Teams (EMAT) to manage damage assessment operations.
10. Needs identified through damage assessments will be incorporated into the SEOC Common Operating Picture (COP) and situational reports.
11. Aerial surveillance may be authorized by the SEOC and used to provide broad impact awareness.

D. Notification, Alert and Warning (NAW)

1. SEOC NAW of SEOC liaisons will be handled in accordance with IEOP Annex 3, Communications, Appendix A-1, Notification, Alert and Warning
2. Primary and support agencies are responsible for internal and support partner NAW.

E. Activation

1. SEOC Activation Level SOP will be used to determine staffing levels necessary for damage assessment coordination.

F. Communications

1. Communications throughout response and recovery will be conducted in accordance with standard operating procedures and managed using established procedures, processes and policy outlined in Annex 3, Communications.
2. Communications will be conducted in a National Incident Management System (NIMS) compliant manner utilizing clear-text and frequencies coordinated with the SEOC.

G. Resource Management and Logistics

1. Resource management and logistics will be carried out in accordance with Annex 9, Resource Management.
2. Resource management includes mutual aid and assistance agreements, the use of federal and state teams and resource mobilization protocols.

H. Reporting Requirements



1. General
 - a) SEOC information, intelligence and situation reporting will be conducted in accordance with the SEOC Situation and Rapid Needs Assessment Standard Operating Guideline.
2. Recovery - Disaster Impact Forms
 - a) Disaster impact assessment forms will be used to record disaster impacts on local AHJs for the purposes of individual and public assistance.
 - b) IEMA will collect and compile disaster impact information based on the information provided by local AHJs.
 - c) IEMA will compile and distribute situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels to the SEOC.
 - d) IEMA will provide compiled disaster impact information to FEMA for the purposes of establishing impacts for the incident.
 - e) Disaster impact assessment forms will be aggregated at the county level.
 - f) Damage assessment forms will collect information at the individual household level and will be aggregated at the township and county level.
3. Recovery – Initial Damage Assessment
 - a) IEMA will provide compiled disaster impact information to IDOI for the purposes of determining insurance coverage.
 - b) Compiled damages, costs and impacts will be used to determine the necessity of, and to request an IEMA/FEMA Joint Preliminary Damage Assessment.
4. Recovery – Preliminary Damage Assessment
 - a) Compiled damages, costs and impacts will be used to determine the necessity of, and to request a presidential declaration.
- I. Response Actions
 1. SEOC



- a) Upon notification, members of the DI Section will report to the SEOC to begin operations.
- b) Initial SEOC operations will focus on information gathering and reporting, which will include:
 - i) Gross assessment of disaster impact, to include identification of the boundaries of the disaster area, distribution, type and severity of damages, and the status of critical facilities.
 - ii) Net assessment of government operations at state and local levels to include recommendations.
 - iii) Status of operating facilities or potential operating facilities.
- c) The DI section will also provide support to the deployment of the SUAC/SAC. The initial IAP should include the SEOC's general concept for deployment and initial operations, including location of the SUAC/SAC and operating facilities.
- d) The DI section will provide formal and informal briefings for the IEMA Director, or his designee, and other government officials as required.
- e) Section staff in the SEOC will communicate with DI elements at the SUAC/SAC to obtain information on the disaster situation and to provide the deployed element with any information gathered by the SEOC. This two-way flow of information is critical to a smooth transition of functions from the SEOC to the field DI Section in the SUAC/SAC.
- f) If personnel are deployed to assess damages as a component of the SUAC/SAC Team, the DI Section will support that deployment by identifying information requirements, briefing leadership, and providing intelligence specialists as required.
- g) The DI Manager at the SEOC is responsible for the development of strategic DI.

J. Continuing Actions (Recovery)

- 1. Over time, disaster operations will transition from response to recovery operations. This transition does not change the mission of the DI Section



nor affect the basic functions of information gathering, analysis, dissemination, and planning. Instead, the emphasis shifts from situation assessment to an assessment of program delivery. The size of the DI section is reduced during this phase.

2. Many disasters do not require a full response operation and may require only a partial activation of supporting agencies. In this situation, the role of DI changes only in size and degree; the basic functions remain unchanged.
3. The information-gathering role of the DI Section remains unchanged in recovery operations. The type of information gathered, however, differs in that it focuses on the economic impact of the disaster, the effectiveness of recovery program delivery, and long-term recovery issues. There will be an increased need for specialized economic and demographic information.
4. The emphasis in planning during the recovery phase shifts from the daily Action Plan to more long-term Action Plans. The Recovery Team will do much of this planning with the DI cell facilitating the process and providing administrative support.
5. Situation reporting and formal briefings may continue through the recovery phase, although the frequency of both will be gradually reduced.

K. Organization

1. Direction and Control

- a) The DI Manager reports to the SEOC Manager. The following elements comprise a full DI Section. Each element's staffing is tailored to the needs of the specific situation. DI includes the following five distinct functions:
- b) Situation assessment is the collecting, analyzing, and tracking of information regarding the disaster situation and developing appropriate displays representing the situation. Situation Assessment includes preparing the Situation Report(s) (SITREP) and presenting formal and informal briefings as needed.
- c) Resource Summaries is the collecting and tracking of information regarding the current status and location of critical resources, including specialized teams and personnel. It includes the responsibility for developing appropriate displays for this



information.

- d) Intelligence Analysis involves development of a planning sequence initiated by the SEOC and the SUAC/SAC based on situation assessments and resource availability. This analysis facilitates coordination meetings, identifies critical planning issues, and coordinates the development of action plans.
- e) Documentation consists of receiving information from the SEOC staff and operational liaisons and distributes final information products such as reports, plans, and briefing package. This is where historical files and records are maintained, and clerical support is provided to the DI Section.
- f) Mapping includes coordinating reconnaissance activities and providing hazard specific technical advice required to support operational planning.
- g) Staffing requirement for the DI Section will be determined by the DI Manager based on the nature of the disaster, level of activation, and the requirement for 24-hour operation, and/or the direction of the SEOC Manager. The DI Manager may request additional personnel through the SEOC, IEMA Regional Offices, and/or other state departments/agencies as warranted.
- h) State agencies and external organizations retain operational control of their disaster intelligence resources.
- i) The SEOC is the single point of coordination for state support of damage assessment operations.

2. Coordinating Elements

- a) SUAC/SAC
 - i) DI cell serving on the SUAC/SAC will deploy based on instructions from the SUAC/SAC. One element of the section will join staff at the SEOC and begin immediate information gathering activities. Additional DI cell will proceed to the SUAC/SAC to set up space and equipment for the full DI Section. If a Damage Assessment Team is deployed, DI cell may be assigned to the team and will provide situation assessment information directly to the section.



- ii) Field DI activities during the response phase will focus on initial situation assessment. Action-planning support will be limited to the coordination of situation assessment activities as directed by the SUAC/SAC. Reporting activities will remain an SEOC responsibility. Informal briefings will be provided to the governor and key field staff as needed.
 - iii) The initial SUAC/SAC Team phase is expected to last for a limited period (24 to 72 hours - based on the disaster) and should transition rapidly to full SUAC/SAC activities as soon as possible.
 - iv) DI cell operating from the SUAC/SAC and other field locations will be combined in the SUAC/SAC as part of the SUAC/SAC Team. DI activities will continue to support the SEOC and SUAC/SAC. Additional support agency staff may be added to the SEOC operation to increase overall DI capabilities as required.
 - v) State-deployed EMAT may be assigned to support or coordinate local or state strategic damage assessment operations.
 - vi) For the purposes of support to local or state tactical operations, Incident Management Teams (IMT) may be assigned under the direct coordination and management of EMAT.
- b) SUAC/SAC elements may be deployed by the SEOC to coordinate information and resource requirements for I-DAT operations.
 - c) Coordination with Red Cross damage assessment operations will occur through the Red Cross SEOC LNO.
 - d) One or more Lines of Effort (LOE) may be implemented by the SEOC for specific strategic action planning for damage assessment.
 - e) Strategic and operational guidance on LOE operations can be found in IEOP Attachment 2D, Lines of Effort.
 - f) Coordination between private sector organizations and state damage assessment organizations will be maintained through the SEOC and BEOC.



3. Federal Coordination

- a) The SEOC will coordinate inclusion of federal assets into state damage assessment operations.
- b) SEOC LNOs, state agencies, boards and commissions will coordinate with federal counterparts in accordance with enabling authority to collect, receive, compile and develop situational reports on damage impacts.

III. Roles and Responsibilities

A. Illinois Emergency Management Agency (IEMA)

1. SEOC Manager

- a) Coordinates, integrates, and manages overall state efforts involving the collecting, analyzing, planning, reporting, and displaying of information. (Reporting will follow the IEMA Incident Reporting Form).
- b) Provides administration, facility, communications, and personnel support at the SEOC and the SUAC/SAC.
- c) Analyzes information obtained from several sources:
 - i) Local emergency managers (through IEMA Regional offices);
 - ii) Field staff from supporting state agencies;
 - iii) News media broadcasts that focus on damaged areas;
 - iv) Information obtained from private sector sources (utility companies, insurance companies, etc.), and
 - v) Aerial reconnaissance data.
- d) Compiles reports and disseminates them to the DI manager for distribution to the SEOC manager and response and recovery elements operating in the field.
- e) Obtains information forwarded by IEMA regional offices from local emergency management offices or other local response elements for analysis and reporting.



- f) Compiles daily situation reports containing disaster damage, ongoing response/recovery efforts, and SEOC activities.
- g) Provides maps, produced by the Geographic Information Systems Section, detailing damage levels and status of response and recovery operations.
- h) Compiles a list of all sources of radioactive material users and owners/operators of all radiation-producing machines in each area. IEMA identifies the radiological hazard in any area affected by a disaster and shares this information with other state agency staffs for purposes of worker protection.
- i) Compiles a list of personnel with specialized training and capabilities that could be used to supplement the resources of other state agencies involved in the disaster response/recovery efforts. This list should be shared with SEOC DI cell and the resource management staff.
- j) Provides a list of available resources that can be utilized in the collection or relay of disaster-related intelligence. This equipment may include the IEMA mobile command post, communications vehicles, the Radiological Emergency Assessment Center (REAC), etc.
- k) Coordinate collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels.
- l) Coordinate collection, receipt, compilation and development of situational reports based on disaster impact assessment forms received from IEMA regional offices.
- m) Collect, analyze, de-conflict and disseminate damage assessment information.
- n) Coordinate and disseminate disaster assessment intelligence obtained through the Red Cross to SUAC/SAC as appropriate.
- o) Coordinate with affected local governments and private sector organizations.
- p) Prioritize and participate in damage assessment operations.
- q) Assist in determining impact areas.



- r) Coordinate Initial damage assessment.
- s) Determine the need for, and conduct, a joint preliminary damage assessment.
- t) Coordinate a joint preliminary damage assessment with FEMA and local AHJs.
- u) Develop and maintain maps, visual aids and displays in coordination with:
 - i) Primary and support agencies;
 - ii) Boards and commissions;
 - iii) Voluntary and community-based organizations;
 - iv) Private sector organizations;
 - v) Federal and external state agencies;
 - vi) Local governments, and
 - vii) Executive and senior leadership.
- v) Provide just-in-time-training and site-specific training to personnel assigned damage assessment responsibilities, missions and tasks.
- w) Identify and provide training standards for I-DAT teams.
- x) Coordinate activation of I-DAT and LOE Damage Assessment Resources.
- y) Coordinate with federal agencies and representatives.
- z) Determine the need to request federal disaster assistance.

2. Business Emergency Operations Center (BEOC)

- a) The BEOC will adhere to Annex 20 (Private Sector Integration) procedures, specifically II Concept of Operations, Sections A, B and C.
- b) The BEOC receives a compilation of information from public safety, non-governmental entities and private industry partners.
- c) Information flow includes open source and information received



from SEOC Liaisons, and private industry partners. The intelligence/information obtained can be used toward “intelligence-led” disaster situational awareness, planning, and coordinated/collaborative response.

- d) This multi-sources data contributes to a Common Operating Picture (COP) for SA of extent of a disaster and identification of impacted areas as well as prioritization of responses and resources with partners.
- e) The multi-source data is also used towards the BEOC Significant Event Awareness Log (SEAL)/sit rep shared with partners.

B. American Red Cross (ARC)

1. Advise IEMA DI cell on the placement of resource staging areas.
2. Identifies American Red Cross shelter and mass care locations that have been established and determines the capacity of such facilities to shelter and care for displaced residents and report this information to IEMA DI cell.
3. Coordinate damage assessment operations with the SEOC, state and federal agencies.
4. Collect, analyze, de-conflict and disseminate damage assessment information to SEOC and other whole community partners.
5. Coordinate collection, receipt, compilation and development of situational reports, maps, visual aids and displays on damage impacts.
6. Provide just-in-time training and/or site-specific training to Red Cross personnel assigned damage assessment responsibilities, missions and tasks.

C. Illinois Emergency Services Management Association (IESMA)

1. Coordinate collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs.
2. Coordinate collection, receipt, compilation and development of situational reports on damage impacts to resource capability and local units of government.
3. Collect, analyze, de-conflict and disseminate damage assessment



information to IEMA and other whole community partners.

4. Provide just-in-time-training and/or site-specific training to personnel assigned damage assessment responsibilities, missions and tasks.

D. Capital Development Board (CDB)

1. Provides information on building stock in the impacted area to IEMA DI cell for analysis of buildings available for use as shelters, feeding sites, command posts, etc.
2. Provides staff to serve as building inspectors in impacted areas. If needed, CDB personnel can be quickly trained on ATC 20 (post-earthquake building inspection) before deploying into affected areas.
3. Maintains list of architectural and consulting/engineering firms which can be put on contract for state use in emergency operations.

E. Central Management Services (CMS)

1. Illinois Information Service's Video, Satellite, and Photography Division will document all disaster events:
 - a) Video footage can be recorded or broadcast live anywhere in the nation via the KU-Band satellite uplink.
 - b) Events can also be viewed within the capitol complex through a closed-circuit feed.
 - c) Photographers can record events digitally for immediate electronic distribution. Black and white and color film may also be used for recording purposes, if requested.
2. Coordinate collection, receipt, compilation and development of situational reports on damage impacts to CMS managed facilities, systems, processes and services.
3. Assist with the coordination, collection, receipt, compilation and development of situational reports on damage impacts to state owned, operated and/or leased sites, facilities, systems, processes and services not managed by CMS.

F. Illinois Department of Commerce and Economic Opportunity (DCEO)

1. Provides information on the demographics and infrastructure of the municipalities in the affected areas to IEMA DI cell for use in forecasting



the economic impact.

2. Contacts local officials inquiring about damage to, and plans for restoration of, vital services in the impacted area.

G. Illinois Commerce Commission (ICC)

1. Provides information to IEMA DI cell on the condition of railroad lines, pipelines, etc. in the impacted areas. In addition to gathering information about the condition of these lines, the ICC shall work with railroad companies on plans to re-establish rail service both into and through the impacted areas.
2. Works with the IEMA SEOC staff to facilitate the disbursement of needed commodities into and through the impacted areas, if railroad lines are not impacted or can be repaired quickly.
3. Provides IEMA with information concerning the condition of private sector resources in the impacted areas. As ICC regulates much of the private sector commerce in Illinois, they may have access to this information through their contacts with the private sector.
4. Coordinate collection, receipt, compilation and development of situational reports on damage impacts to public utility (electric, natural gas, and landline telecommunications sites), facilities, systems, processes and services.
5. Coordinate collection, receipt, compilation and development of situational reports on damage impacts to railroad sites, facilities, systems, processes and services.

H. Illinois Department of Transportation (IDOT)

1. Compiles information on road and bridge damage and shares this information with IEMA DI cell.
2. Develops a priority routing plan for the affected areas and shares this information with IEMA DI cell.
3. Assesses their capability to provide airframes to support disaster intelligence activities and report this capability to IEMA DI cell.
4. Compiles a list of usable facilities (airports) in the affected areas and reports the list to IEMA DI cell.
5. Coordinate collection, receipt, compilation and development of



situational reports on damage impacts to transportation systems and modes, traffic monitoring systems, and transportation services, facilities, sites and programs at the federal, state and local levels.

- I. Illinois Department of Corrections (IDOC)
 1. Informs IEMA DI cell of the condition of their facilities in the impacted areas.
 2. Assesses the capability of their institutions to assist in disaster response and recovery activities (feeding, providing manpower, etc.) and report these capabilities to IEMA DI cell.
 3. Inventories any food commodities that could be donated to assist in mass feeding programs and reports such to IEMA DI cell.
 4. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels.

- J. Illinois Department of Insurance (IDOI)
 1. Coordinates with IEMA Individual Assistance/Public Assistance Officer or SEOC Recovery LNOs to obtain damage assessment forms.
 2. Coordinates with insurers to determine insurance coverage possibly available on properties identified through initial damage assessment (IDA).
 3. Coordinates the compilation, development and dissemination of insurance coverage information.

- K. Illinois National Guard (ILNG)
 1. Coordinate the dissemination of ILNG intelligence as a normal response to SEOC activation.
 2. Augment DI cell as a part of the SEOC DI Cell in accordance with Annex 27, Military Coordination.
 3. Provide equipment to assist in the collection of disaster intelligence and information in accordance with Annex 27, Military Coordination.

- L. Illinois State Police (ISP)
 1. Immediately reports all damage, injuries, and/or fatalities from the responding officers to the district operations. This information will then



be relayed to the ISP Springfield Communications Center who will share this information with IEMA DI cell. This will include the approximate number of injuries/fatalities; structural damage to any buildings; damage to streets, highways, and bridges; and any other critical information which would severely hamper rescue/evacuation efforts.

2. Provides assistance with real time intelligence through the Support Services Bureau's use of digital imaging and provide analytical support following a disaster. Computers, analytical tools imaging and image transfer and connectivity to remote sites such as command posts and EOC will be utilized. The Intelligence Bureau will provide analysis of information collected after the incident. This information will also be provided to operations for post event response and to IEMA DI cell.
 3. Provides staff support to SEOC DI cell at the SEOC.
 4. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels.
 5. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to public safety capabilities and services, laboratory services, prevention and protection programs and records processes or services.
 6. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to transportation systems.
- M. Illinois Department of Revenue (IDOR)
1. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels.
- N. Illinois Department of Agriculture (IDOA)
1. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels.
 2. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to public safety capabilities and services, food safety, land and water resources, laboratory testing and services, prevention, protection and wellness programs and records processes or services.



- O. Illinois Environmental Protection Agency (IEPA)
1. Provides IEMA DI cell intelligence reports on hazardous material emergencies that are occurring in the disaster environment.
 2. Provides information to IEMA DI cell on the condition of public water/wastewater treatment facilities.
 3. Provides the SUAC/SAC lists of engineers and other environment professionals that could assume field duties in the response/recovery phase.
 4. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels.
 5. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to air, water and wastewater, land and refuse facilities, systems, processes and services.
 6. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to facilities required to file toxic chemical release forms with the state and underground storage sites.
- P. Illinois Department of Public Health (IDPH)
1. Evaluates the condition of local health departments, hospitals, emergency medical services, long-term care facilities and all local and regional health and medical facilities and provides this information to IEMA DI cell.
 2. Determines the location of casualty collection points in the affected areas and assists IEMA DI with the development plans to move casualties out of the area via evacuation plans, resources and assets.
 3. Determines the availability of health and medical resources and will assist in the development of a plan in concert with the SEOC staff to mobilize resources into affected areas.
 4. Determines the public health of the general population in the state and reports this information to IEMA DI cell.
 5. Determines the operational status of facilities and organizations regulated by IDPH, as well as local and regional health and medical agencies, reporting this information to IEMA DI cell.



6. Determines status of and provides information on the health and medical effects of biological, chemical, radiological, and nuclear events to IEMA DI cell.
 7. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to medical services, facilities, sites and programs at the federal, state and local levels.
 8. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to food safety, environmental health protection, laboratory testing and services, prevention and wellness programs and records processes or services.
- Q. Illinois Department of Human Services (IDHS)
1. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels.
 2. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to family and community services, rehabilitation services, mental health, alcohol and substance abuse services and developmental disability programs, support and services at the federal, state and local levels.
- R. Illinois Department on Aging (IDoA)
1. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels.
 2. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to planning and service areas, area agencies on aging, services, multipurpose senior centers and community care programs at the federal, state and local levels.
- S. Illinois State Board of Education (ISBE)
1. Provides information to IEMA DI cell about school buildings and populations in the affected areas to help with:
 - a) Planning for search and rescue considerations in case of partial or total collapse;
 - b) Locating emergency shelters, cooking sites, staging areas, casualty



- collection points, etc. in affected areas, and
 - c) Determining if commodities stored in schools could be used in mass feeding operations.
2. Notifies IEMA of conditions of school buildings in affected and unaffected areas as class resumption plans are developed and implemented.
- T. Office of the State Fire Marshal (OSFM)
- 1. Provides information on regulated above and underground storagetanks, boilers, pressure vessels, elevators and regulated conveyances.
 - 2. Provides intelligence reports to IEMA DI cell of the conditions of the facilities that are regulated by OSFM.
 - 3. Provides preliminary evaluation of the condition of fire departments to IEMA DI cell.
 - 4. Compiles a list of available personnel and equipment which could beused in the DI function and report this information to IEMA DI cell.
 - 5. Interacts with local fire departments to obtain information about fires and Haz-mat emergencies and report this information to IEMA DI cell.
 - 6. Provides staff support to IEMA DI cell at the SEOC.
 - 7. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels.
 - 8. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to firefighting and search and rescue capabilities, services, facilities, sites and programs at the local level.
- U. Illinois Department of Natural Resources (IDNR)
- 1. Provides information on IDNR owned/operated facilities and any water-related evacuations, rescues, or transports.
 - 2. Provides information concerning hydraulic/hydrology/climatological data relative to the state's water resources through professional personnel with expertise in surface water, groundwater and atmospheric conditions.



3. Provides data concerning flooding risks to the public and identifies critical structural facilities such as roadways and levees that are threatened.
 4. Assesses the capability of state parks to serve as shelters, staging areas, etc. This information would be used in both the DI function and the mass care function.
 5. Inventories equipment to see if specialized resources such as boats, 4-wheel-drive trucks, pumps, etc., could be useful in the collection of damage assessment information or in solving resource shortfall problems.
 6. Assists IEMA Information Technologies Services Section and DI functions in GIS and database mapping.
 7. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels.
 8. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to rivers, lakes, streams, wildlife, endangered species, natural resource or preserve, environmental (land, water or air), forestry, mines, minerals and oil and gas production wells.
- V. Secretary of State (SOS)
1. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to services, facilities, sites and programs at the federal, state and local levels.
 2. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to public safety capabilities and services, prevention and protection programs, records processes or services and natural and cultural resources.
- W. Illinois Public Works Mutual Aid Network (IPWMAN)
1. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to public works capabilities, services, facilities, sites and programs at the local level.
- X. Mutual Aid Box Alarm System (MABAS)
1. Coordinates collection, receipt, compilation and development of situational reports on damage impacts to firefighting, capabilities,



services, facilities, sites and programs at the local level.

- Y. Prairie Research Institute – Illinois Geological Survey (ISGS)
 - 1. Provides hard data on the earthquake epicenter and magnitude and provides Estimated Modified Mercalli Intensities of affected areas based on soil conditions and other related factors through State Geological Survey personnel who have expertise in geographical and topographical maps for use in operational planning and decision-making.
 - 2. Provides information on earthquake magnitudes and intensities, and boundaries of affected areas.

IV. Authorities and References

A. Authorities

- 1. Illinois Emergency Management Agency Act (20 ILCS 3305), as amended
- 2. Robert T. Stafford Act, as amended

B. References

- 1. Implementing Procedures
- 2. Information Management:
 - a) IEMA Incident Report Form;
 - b) SEOC Message Form, and
 - c) Incident Report Form.
- 3. Information Reporting:
 - a) Situation Report, and
 - b) Executive Summary.
- 4. Mapping
- 5. Intelligence Analysis and Action Planning
- 6. Illinois Emergency Operations Plan, as amended