



## Access and Functional Needs Advisory Committee Minutes

Thursday, November 17, 2022. 1-2:30pm

### Call to Order

- The meeting was called to order at 1:00pm by Chair

### Roll Call

- Voting Members:
  - Present: Todd Roach, Kira Meskin, Jae Jin Pak, Kenneth Jennings, Dorothy Cox-Stowe, Sam Knight, Angela Botz, David Kuriniec, John Eckert, Anu Meka, Allison Anderson, Dale Tieman,
  - Not present: Randy Colon, Robin Jones, Scott Gauvin, Judith Levitan

### Welcome and Introductions

*Introductions of new committee members, presenters, and guests.*

- No updates

### Approval of Minutes

- 9.15.2022 Minutes were approved by unanimous vote.

### Reports of Officers

- Chair: Todd Roach
  - Chair Todd, shared update on subcommittees. He reviewed the purpose of each subcommittee and thanked those who signed up. He shared Transportation subcommittee has openings and invited those interested to sign up.
  - Chair noted this is Karl's last AFN meeting and ecknowledged his service to AFN.



# IEMA

- Vice Chair: Kira Meskin
  - Vice Chair Meskin shared reminder to committee members to include all executive committee members when sending messages related to AFN business. Executive committee members are Todd Roach, Kira Meskin and Jae Jin Pak.
- Secretary: Jae Jin Pak
  - No updates

## Sub-Committee Reports

- Karl shared that subcommittee folders and materials were uploaded to AFN's MS Teams folder.

## Scheduled Presentations

*Formal presentations from committee members or guests that have been added to the agenda by the chair and do not involve debate or a vote.*

- AFN Subcommittee Purpose and Objectives: by Vice Chair Kira Meskin.
  - Vice Chair Meskin presented on the 5 subcommittees' purpose and approach to identifying current issues related to Illinois' Access and Functional Needs (AFN). Information on shared on how subcommittees should approach their work. Subcommittees were encouraged to schedule a meeting before the next AFN meeting, if possible.

## Unfinished Business

*Unfinished business is business from a past meeting that was tabled and a member wants to return it to the floor to be debated and potentially voted on.*

- [Insert Business Topic]
  - [Insert summary of what business was discussed and, if applicable, voted on]
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  - [Insert summary of what business was discussed and, if applicable, voted on]

## New Business



*New business is reserved for formal proposals from the floor that are brought forth as a motion that needs to be debated and potentially voted on.*

- Gretchen Price was identified to serve as administrative liaison for AFN and IEMA. No vote needed.
- [Insert Business Topic]
  - [Insert summary of what business was discussed and, if applicable, voted on]

### Announcements and Good of the Order

*Announcements are for the good of the order, such as available webinars, training opportunities, and any other issues individuals want to discuss that do not require a vote.*

- No announcements
- No public comment
- Next meeting Thursday, January 19, 2023 at 1pm.

### Adjournment

The meeting was adjourned at 2:15pm.

Minutes submitted by Jae Jin Pak, Secretary