

IEMA-OHS' Access and Functional Need Advisory Committee Agenda

Thursday, October 30, 2025 at 1:00-2:30pm CST

Call to Order

- The meeting is called to order at:

Roll Call

- Attendance will be taken:
 - Voting Members:
 - Present:
 - Absent:
 - Without notice:
 - Advisory Members:
 - Present:
 - Absent:
- Quorum will be noted before proceeding
 - Quorum met:
- Introduction of new members and members of the public

Approval of Minutes

Please read the minutes ahead of the meeting and, if necessary, provide any corrections needed.

- June 20, 2024 meeting minutes vote for approval
 - Motion
 - Second:
 - Vote:
- October 17, 2024 meeting minutes vote for approval
 - Motion:
 - Second:
 - Vote:
- September 2023, 2025 minutes vote for approval
 - Motion
 - Second:
 - Vote:

Reports of Officers

- Chair: Kira Meskin Schiff
- Secretary: Jae Jin Pak

Scheduled Presentations

- None

Unfinished Business

Unfinished business is business from a past meeting that was tabled, and a member wants to return it to the floor to be debated and potentially voted on.

- Review of IEMA-OHS' guidance document regarding complying with the Open Meeting Act, in accordance with the Americans with Disabilities Act
- Review of IEMA-OHS' document regarding AFN Committee's involvement in the drafting and revision process of Illinois' Emergency Operations Plan.
- Update from IEMA-OHS regarding draft of the Operational Playbook
 - Reformation of the Subcommittees
- Formation of the By-Laws Review Ad Hoc Committee
- Continued discussion/feedback on Committee structure, process, communications, and flow.

New Business

New business is reserved for formal proposals from the floor that are brought forth as a motion that needs to be debated and potentially voted on.

- Executive Committee election

Announcements and Good of the Order

Announcements are for the good of the order, such as available webinars, training opportunities, and any other issues individuals want to discuss that do not require a vote.

- Invitation for announcements

Public Comment

- Invitation for public comment

Adjournment

- Call to adjourn

- Motion:
- Second
- Vote;

Next Scheduled Meeting: Thursday, December 11, 2025 2:30-4:00pm CST