Illinois Reciprocity Notification

Illinois Emergency Management Agency, Office of Homeland Security, Office of Nuclear Safety

Instructions and Important Notices

Use this form to notify the Office of Nuclear Safety of proposed work at a temporary jobsite in Illinois under reciprocity. Complete all applicable fields before submitting the notification.

- Submit this notification at least 3 days before the job date. Allow 10 days if no previous authorization is in place.
- Reciprocity authorization is for no more than 180 days of use in a 12-month period.
- Do not send payment with this notification. Wait to be billed if authorization is granted.
- Provide a copy of your license with the initial request, upon license amendment, or upon license renewal.
- Use the Tab key to move through the response fields when completing this form electronically.

Applicant or Registrant Information

Field	Response
Date of notification	
Certifying officer	
Phone	
Name of licensee	
Address of licensee	
Contact person on site	
Licensing authority	
License number	
Expiration date	
Amendment number	
Previously assigned Illinois reciprocity number, if applicable	

Client or Jobsite Information

Field	Response
Start date for work at temporary jobsite	
Number of days at temporary jobsite	
Facility name	
Location or address	
Will any work be performed in an area of exclusive federal jurisdiction[1]?	
Jobsite contact	
Jobsite contact phone	
Proposed use	

[1] An Area of Exclusive Federal jurisdiction is a location where the U.S. Nuclear Regulatory Commission retains sole authority over radioactive material under the Atomic Energy Act and 10 CFR 150.20(a)(ii).

Device or Source Information

Field	Response
Device manufacturer	
Device model number(s)	
Radionuclide(s)	
Source model number(s)	
Activity in millicuries	

Industrial Radiography Information, if Applicable

If the proposed work involves industrial radiography, list the radiographer name(s) and certification number(s), or attach an accessible list containing the same information.

Industrial Radiography Radiographer List

Field	Response
Radiographer 1 name and Illinois Certification number	
Radiographer 2 name and Illinois Certification number	
Radiographer 3 name and Illinois Certification number	
Additional radiographer information	

Submission Information

Email completed notifications to ema.speclic@illinois.gov.

Contact item	Information
Agency	Illinois Emergency Management Agency and Office of Homeland Security
Office	Office of Nuclear Safety
Mailing address	4800 W. Wabash Avenue, 3-F West, Springfield, IL 62711
Telephone	(217) 785-9947

Document Control

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