

ILLINOIS TERRORISM TASK FORCE
Minutes of the Full Membership Meeting
January 25, 2023, 10:00 a.m.
via WebEx

Call to Order/Welcome

Chairman Jim Page called the meeting to order and welcomed everyone participating.

Roll Call

A verbal roll call was conducted of attendees, and it was determined a quorum was present.

Meeting participants:

ITTF Chair Jim Page

ITTF Member Delegates

Ameren – Adam Proctor

American Public Works Association (APWA) – Vydas Juskelis, Michael Millette

American Red Cross – Scott Clarke

American Water –

Associated Fire Fighters of Illinois (AFFI) – Charles Sullivan, Jeffrey Maher, Luke Howieson

Aurora University – Murray Snow

Central Management Services (CMS) – Brent Boesdorfer, Joseph Gillespie

Cities of Bloomington-Normal – Michael Humer

Cities of Champaign-Urbana – Kent D. Dade

City of Chicago –

City of Joliet – Jeff Carey, John Stachelski

City of Naperville – Dan Nelson

City of Peoria –

City of Quincy – Bernie Vahlkamp, Michael Dade

City of Rockford – Tim O’Keefe

City of Springfield – Joshua Stuenkel

Collaborative Health Care Urgency Group (CHUG) –Bill Pretzer

Cook County Department of Emergency Management and Regional Security (DEMRS) – Ted Berger

DuPage County Office of Homeland Security Emergency Management (OHSEM) – Craig Dieckman

Illinois Association of Chiefs of Police – Dan Ryan

Illinois Association of County Engineers – Cliff Frye, Darin Koelm

Illinois Association of Public Health Administrators (IAPHA) –

Illinois Association of School Boards (IASB) –

Illinois Board of Higher Education – Brook Stewart

Illinois Campus Law Enforcement Administrators – Chris Ballard

Illinois Coalition of Community Blood Centers –Lee Milner, Tara Matheson, Jim Watts

Illinois College of Emergency Physicians –

Illinois Commerce Commission (ICC) – Stephen Laffey, Eric Lounsberry, James Harmening

Illinois Community College Board (ICCB) – Todd Jorns

Illinois Council of Code Administrators – Kathryn Gruber

Illinois Coroners Association –

Illinois Department of Agriculture – Sandy Gilmore

Illinois Department of Corrections (IDOC) – Bradley Baker

Illinois Department of Human Services (IDHS) – Joe Gasparich

Illinois Department of Innovation & Technology (DoIT) –Jennifer Rominger, Dan Sluga

Illinois Department of Military Affairs (Illinois National Guard) – John Howard, Matthew Garrison
 Illinois Department of Natural Resources (IDNR) – Curt Lewis
 Illinois Department of Public Health (IDPH) – Andrea Dos Santos, Bobby Elzie
 Illinois Department of Transportation (IDOT) – Gene Felchner
 Illinois Department on Aging – Anthony Wanless
 Illinois Education Association – Christopher Novak
 Illinois Emergency Management Agency (IEMA) – Marc Sullivan
 Illinois Emergency Services Management Association (IESMA) – Michael Fleming
 Illinois Environmental Protection Agency (IEPA) – Tony Falconio
 Illinois Firefighters Association – Terry Ford
 Illinois Fire Chiefs Association (IFCA) – Joe Holomy
 Illinois Fire Service Institute (IFSI) – Jim Keiken
 Illinois Health and Hospital Association (IHHA) – Keneatha Johnson, Daniel Bordage
 Illinois Law Enforcement Alarm System (ILEAS) – Pete Smith, Larry Evans
 Illinois Law Enforcement Training and Standards Board (ILETSB) – Heather Hotz, Derek Carle
 Illinois Medical Emergency Response Team (IMERT) – Chris Jansen, Mary Connelly
 Illinois Public Health Mutual Aid System –
 Illinois Public Works Mutual Aid Network (IPWMAN) – Mark Runyon
 Illinois School Psychologists Association – Michael Grenda
 Illinois Sheriffs’ Association – Jim Kaitschuk
 Illinois State Board of Elections (ISBE) – Bernadette Matthews, Amy Kelly
 Illinois State Police (ISP) – Brendan Kelly, J.W. Price
 Illinois Statewide Interoperability Executive Committee (SIEC) – Chris Miller, Randy Neal
 Lake County Emergency Management Agency – Rebecca Kumar
 Logan County Emergency Management Agency – Kendall Caruthers
 McHenry County Emergency Management Agency – David Christensen, James Popovits
 Metro-East Emergency Management Agency (St. Clair – Madison Counties) – Samantha Bierman
 Mid-West Truckers Association – Don Schaefer
 Mutual Aid Box Alarm System (MABAS) – Glenn Ericksen, Bernie Lyons
 Nicor Gas – Kevin Davis, Mark Guth
 Office of the State Fire Marshal (OSFM) – James Bentley, Fred Schneller
 Ogle County Emergency Management Agency –
 People’s Gas and Northshore Gas Companies – Eric Ayala, Charles Graham
 Quad Cities –
 Regional Superintendents of Schools – Chris Tennyson
 Secretary of State Police (SOS) – Jason Dunn, Dale Cox
 Will County Emergency Management Agency – Allison Anderson

Advisory Members

U.S. Department of Homeland Security – Steve Lyddon
 U.S. Department of Justice – Brent Cranford

Other Participants

Paul Adams – Illinois Education Association (IEA)
 Les Albert – OSFM
 Julie Beamer-Pfeifer – WIU
 Bob Evans – IEMA
 Elmer Garza – SOS
 Martin Garza – People’s Gas and North Shore Gas
 Adnan Khayyat – IEMA
 Myong-Ae Kim – IEMA

Heather Lowrey – Ameren
 Greg Nimmo – IEMA
 Tammy Porter – IEMA
 Tom Richter – Ogle County
 Bryan Soady – IASB
 Jay Stewart – ISP
 Nichole Strayer – IEMA
 Kevin Sur – IEMA
 Chris Trame – ISP

Minutes

Motion to approve the minutes of the October 26, 2022, full membership meeting.

Motion to Approve: Joe Holomy, IFCA

Seconded: Mick Humer, Cities of Bloomington-Normal

Motion carried.

State Homeland Security Updates

ITTF Chair Jim Page shared remarks on behalf of Homeland Security Advisor/IEMA Director Alicia Tate-Nadeau. The U.S. Department of Homeland Security issued a national terrorism advisory bulletin in December regarding an ongoing domestic violent extremism threat; current targets include public gatherings, faith-based groups, LGBTQ groups, schools, racial and religious minorities, government personnel, critical infrastructure, media, and perceived ideology opponents (e.g., pregnancy centers). Nationally, DHS CISA continues to look at the energy sector to ensure protection of control panels at substations. In Illinois, the governor extended the Illinois Cyber Security Commission's executive order to support a strong coordination effort across all levels of government to enhance cyber security.

Chairman Page reminded committees that their reports for the 2022 ITTF Annual Report were due last Friday. To date, only two committees have submitted reports. He also discussed the capital replacement plan. He advised that ITTF staff would be sending out previously completed capital replacement projects and an updated five-year plan template (previous plan was for 12 years), due back by March 3. Additionally, he reminded committees that they need to submit their 2023 meeting schedules, as well as agendas and minutes from the meetings in 2022. Lastly, he spoke about required training for ITTF appointees. This year one-third of the task force did not complete the training on time. Countless hours were spent by staff calling, emailing and working with individuals to get the training completed – resulting in several dropping off the ITTF voluntarily, and the suspension of six people for failure to do the training. Page acknowledged there have been IT problems with OneNet, and no one was suspended if they were unable to complete the training because of IT issues. To allow more time for everyone to complete the training/resolve any IT issues, the training deadline will be changed in 2023 from September to June.

Jay Stewart, Terrorism Research Specialist, Statewide Terrorism and Intelligence Center, Illinois State Police, provided a briefing on national and Illinois security issues (FOUO).

Dan Sluga, Deputy CISO of Security Operations, Department of Innovation and Technology, provided an update on recent cybersecurity events and shared mitigation notes.

Old Business

- Public Comment Policy – Chairman Page spoke about a public comment policy that would provide guidelines for members of the public who desire to address the ITTF. (Policy is attached to these minutes.) An agenda item for Public Comment will need to be added for all ITTF meetings, including committee meetings. Discussion took place regarding considerations for meeting content/briefings if members of the public are present.

Motion to approve the policy on public comment.

Motion to Approve: Craig Dieckman, DuPage County Office of Homeland Security

Seconded: Joe Holomy, IFCA

Motion passed.

- Prioritization of ITTF Unmet Needs request for FFY19 Homeland Security Grant Program (HSGP) and SFY23 Preparedness and Response (PAR) reallocations.

Chairman Page reminded everyone that the “unmet needs” projects are those for which there is no current funding. As funds become available due to other grantees not spending all of their funds, many of these projects will be funded and must be completed in a short timeframe to meet grant deadlines.

Bob Evans, Acting PGA Bureau Chief, displayed the current list of unmet needs compiled from information provided by the committees. A little over \$420,000 is currently available (HSGP and PAR) for these projects. Evans explained that items on the unmet needs list that don't receive funding will be carried over as initial placeholders in the upcoming PAR grant cycle.

Motion to approve the ITTF Unmet Needs request for FFY19 Homeland Security Grant Program (HSGP) and SFY23 Preparedness and Response (PAR) reallocations

Motion to Approve: Larry Evans, ILEAS

Seconded: Craig Dieckman, DuPage County Office of Homeland Security

Motion passed.

New Business

- Timeline for FFY23 HSGP and SFY24 PAR project submissions

Evans went over the most recent tentative timeline, updated on 1/24/23. The timeline includes a tentative special full ITTF meeting on April 5 to vote on the FFY23 HSGP submission to FEMA. He also pointed out that the full ITTF meeting scheduled for April 26 conflicts with a state-level exercise that several ITTF member organizations may be attending. ITTF staff will survey the membership to see how many individuals are affected and may move the April 26 meeting to April 19.

- 2022 ITTF Annual Report – the completed report is due to the governor on March 1.

Upcoming ITTF Meetings

- Council of Chairs Meeting – Feb. 22, 2023, at 10 a.m.
- Council of Chairs Meeting – March 22, 2023, at 10 a.m. – ILEAS Training Center, 1701 E. Main, Urbana
- Full ITTF Special Budget Meeting – March 29, 2023, at 10 a.m.
- Full ITTF Meeting – April 26, 2023, at 10 a.m.

Adjournment

Motion to Adjourn: Jim Keiken, IFSI

Seconded: Mike Grenda, IL School Psychologists Association

Motion carried.

ITTF Public Comment Policy

Pursuant to the ITTF By-Laws, Article IV, Section 3, ITTF shall comply with the Open Meetings Act [5 ILCS 120/]. Subsection 2.06(g) of the Open Meetings Act provides “[a]ny person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body.” Given this, the following is the policy of ITTF with regard to Open Meetings Act public comments:

- 1.** Public Comment will be placed on all ITTF agendas as required by the Open Meetings Act. Public comment will be allowed after the 1) Call to Order and the 2) Minutes Approval. This applies to all ITTF committees as well.
- 2.** Each person desiring to address the ITTF shall register prior to the meeting. At the appropriate time, the Presiding Chair will allow those people to address the ITTF for a maximum of 3 minutes each. Individuals may not be permitted to offer public comment unless they have complied with the registration requirements. Only one individual may represent an organization during public comment unless permission for multiple persons to speak is given by the presiding chair. Individuals for the same organization may present together; however, having more than one representative speak will not increase the maximum speaking time. The total amount of time for public comment is limited to 30 minutes.
- 3.** No one shall disturb an ITTF meeting with inappropriate behavior or language. Disturbing a meeting and/or failure to comply with procedural directives provided by the Presiding Chair may result in removal from the meetings.
- 4.** Public meetings may be recorded in a manner that does not disturb conduct of the meeting. Meetings or portions of meetings closed to the public may not be recorded. The Presiding Chair may designate a location for recording equipment or cameras, may restrict the movements of individuals who are using said equipment, or take such other steps the Presiding Chair deems necessary to preserve decorum and facilitate the meeting. The Presiding Chair has the authority to determine when any recording device or camera disturbs the conduct of the meeting and may order the device causing the disturbance to be removed.