

**ILLINOIS TERRORISM TASK FORCE**  
**Minutes of the Full Membership Meeting**  
**January 26, 2022, 10:00 a.m., via WebEx**

Call to Order

Chairman Gary Schenkel called the meeting to order and welcomed everyone attending.

Roll Call:

Ameren – Larry Magelitz, via WebEx (responded to roll call via email and WebEx chat due to audio problems)  
American Public Works Association (APWA) – Vydas Juskelis, via WebEx  
American Water – Anthony Neal, via WebEx  
American Red Cross – Scott Clarke, via WebEx  
Associated Fire Fighters of Illinois (AFFI) – Luke Howieson, via WebEx  
Central Management Services (CMS) – Brent Boesdorfer, via WebEx  
Cities of Bloomington-Normal – Michael Humer, Douglas Barnett, via WebEx (responded to roll call via email due to audio problems)  
Cities of Champaign-Urbana – Charles Lauss, via WebEx  
City of Chicago – Anna Statham, via WebEx  
City of Joliet – Greg Blaskey, no response heard but present via WebEx Participant Report (see \* below)  
City of Naperville – Dan Nelson, via WebEx  
City of Peoria – Jim Bachman, via WebEx  
City of Quincy – Bernie Vahlkamp, via WebEx  
City of Rockford – Tim O’Keefe, via WebEx  
City of Springfield – Joshua Stuenkel, via WebEx  
Collaborative Health Care Urgency Group (CHUG) – Bill Pretzer, via WebEx  
Cook County Department of Emergency Management and Regional Security (DEMRS) – Bill Barnes, via WebEx  
DuPage County Office of Homeland Security Emergency Management (OHSEM) – Craig Dieckman, via WebEx  
Illinois Association of Chiefs of Police – Dan Ryan, via WebEx  
Illinois Association of County Engineers – Cliff Frye, via WebEx  
Illinois Association of Public Health Administrators (IAPHA) – Toni Corona, via WebEx  
Illinois Association of School Boards (IASB) – *not present*  
Illinois Board of Higher Education – Brook Stewart, via WebEx  
Illinois Campus Law Enforcement Administrators – Chris Ballard, via WebEx  
Illinois Coalition of Community Blood Centers – Tara Matheson, Jim Watts; via WebEx  
Illinois College of Emergency Physicians – Jason Kegg, via WebEx  
Illinois Commerce Commission (ICC) – Eric Lounsberry, via WebEx  
Illinois Community College Board (ICCB) – Jeff Newell, via WebEx  
Illinois Council of Code Administrators – Kathryn Gruber, via WebEx  
Illinois Coroners Association – Robert Gessner, via WebEx  
Illinois Department of Agriculture – Sandy Gilmore, via WebEx  
Illinois Department of Corrections (IDOC) – Brad Baker, Troy Hall; via WebEx  
Illinois Department of Human Services (IDHS) – Joe Gasparich, Amy Dickenson-Ferguson; via WebEx  
Illinois Department of Innovation & Technology (DoIT) – Dan Sluga, Jennifer Rominger; via WebEx  
Illinois Department of Military Affairs (Illinois National Guard) – John Howard, via WebEx  
Illinois Department of Natural Resources (IDNR) – Stuart Fraser, via WebEx  
Illinois Department of Public Health (IDPH) – Ashley Thoele, Bobby Elzie; via WebEx  
Illinois Department of Transportation (IDOT) – Gene Felchner, in person  
Illinois Department on Aging – Rollin Baron, via phone  
Illinois Emergency Management Agency (IEMA) – Marc Sullivan, in person  
Illinois Emergency Services Management Association (IESMA) – Rick Grah, via WebEx  
Illinois Environmental Protection Agency (IEPA) – Heather Nifong, via WebEx  
Illinois Firefighters Association – Terry Ford, via WebEx  
Illinois Fire Chiefs Association (IFCA) – Joseph Holomy, via WebEx  
Illinois Fire Service Institute (IFSI) – Jim Keiken, via WebEx  
Illinois Health and Hospital Association (IHHA) – Keneatha Johnson, via WebEx  
Illinois Law Enforcement Alarm System (ILEAS) – Jim Page, in person  
Illinois Law Enforcement Training and Standards Board (ILETSB) – Heather Hotz, via WebEx  
Illinois Medical Emergency Response Team (IMERT) – Mary Connelly, Moses Lee, Chris Jansen; all via WebEx  
Illinois Public Health Mutual Aid System – *not present*  
Illinois Public Works Mutual Aid Network (IPWMAN) – Elias Koutas, Mark Runyon; via WebEx

Illinois School Psychologists Association – Rosario Pesce, via WebEx  
Illinois Sheriffs' Association – Jon Sandage, via WebEx  
Illinois State Board of Elections – Bernadette Matthews, Amy Kelly; via WebEx  
Illinois State Police (ISP) – J.W. Price, in person  
Lake County Emergency Management Agency – Dan Eder, Rebecca Kumar; via WebEx  
Logan County Emergency Management Agency – Kendall Caruthers, via WebEx  
McHenry County Emergency Management Agency – David Christensen, Robert Ellsworth; via WebEx  
Metro-East Emergency Management Agency (St. Clair – Madison Counties) – Samantha Bierman Roland, via WebEx  
Mid-West Truckers Association – Don Schaefer, via WebEx  
Mutual Aid Box Alarm System (MABAS) – Glenn Ericksen, Bernie Lyons; via WebEx  
Nicor Gas – Mark Guth, via WebEx  
Office of the State Fire Marshal (OSFM) – Matthew Perez, Alix Armstead; via WebEx  
Ogle County Emergency Management Agency – *not present*  
People's Gas and Northshore Gas Companies – Charles Graham, via WebEx  
Quad Cities – Robert DeFrance, Jeff Yerkey; via WebEx  
Regional Superintendents of Schools – Shannon Fehrholz, Chris Tennyson; via WebEx  
Secretary of State Police (SOS) – Jason Dunn, Ronald Lewis; via WebEx  
Will County Emergency Management Agency – Harold Damron, Allison Anderson; via WebEx

**Chairman Schenkel announced there was a quorum.**

\*WebEx Participant Report of Other ITTF Delegates

Ameren – Adam Proctor  
American Public Works Association (APWA) – Brian Goldman  
Associated Fire Fighters of Illinois (AFFI) – Jeffrey Maher  
Cities of Champaign-Urbana – Kent Demond Dade  
City of Chicago – Natalie Gutierrez  
City of Joliet – Greg Blaskey  
City of Quincy – Michael Dade  
Cook County Department of Emergency Management and Regional Security (DEMRS) – Kimberly Hayward-Buys  
Illinois Association of Public Health Administrators (IAPHA) – Amy Fox  
Illinois Coalition of Community Blood Centers – Lee Milner  
Illinois Commerce Commission (ICC) – James Harmening  
Illinois Department of Agriculture – Joe Kienzler  
Illinois Emergency Services Management Association (IESMA) – Michael Fleming  
Illinois Law Enforcement Alarm System (ILEAS) – Larry Evans and Pete Smith  
Illinois Law Enforcement Training and Standards Board (ILETSB) – Eric Arnold  
Illinois School Psychologists Association – Michael Grenda  
Illinois Sheriffs' Association – Bruce Kettelkamp and Jim Kaitschuk  
Illinois State Police (ISP) – Chris Trame  
Office of the State Fire Marshal (OSFM) – Greg Hay

Other Participants (\*\*Advisory)

Dan Bacon – U.S. Department of Justice (DOJ)\*\* (via WebEx)  
Julie Beamer-Pfeifer – Western Illinois University (WIU) (in person)  
Renysha Brown – IEMA (in person)  
Louise Conway – IEMA (via WebEx)  
Brian Dickmann – ISP (via WebEx)  
Mark Doerfler – IPWMAN (via WebEx)  
Andrea Dos Santos – IDPH (via WebEx)  
Tony Enriquez (FEMA, CISA)\*\* (via WebEx)  
Bob Evans – IEMA (in person)  
Jeff Janus – DuPage County OHSEM (via WebEx)  
Myong-Ae Kim – IEMA (via WebEx)  
Jennifer Holloway – IDPH (via WebEx)

Tammy Porter – IEMA (via WebEx)  
Jason Sanford – IEMA (via WebEx)  
Laura Sedory – IEMA (in person)  
Matthew Starr – DoIT (in person)  
Jay Stewart – ISP (via WebEx)  
Nichole Strayer – IEMA (via WebEx)  
Alicia Tate-Nadeau – IEMA (via WebEx)

## Minutes

Motion to approve the October 27, 2021, Full Membership Meeting Minutes.

Motion to Approve: J.W. Price, ISP

Seconded: Charles Lauss, Cities of Champaign-Urbana

Motion Carried

## National and Illinois Homeland Security Updates

Alicia Tate-Nadeau, IEMA Director and the Governor's Homeland Security Advisor, presented Jim Page with a certificate of appreciation for his role as Acting ITTF Chairman from August through December 2021.

### National Security Advisor Update

Director Tate-Nadeau, the Governor's Homeland Security Advisor, briefly reported on the following:

- FEMA released its new strategic plan on December 9, 2021, for years 2022 – 2026. All are encouraged to review this plan at <https://www.fema.gov/about/strategic-plan>.
- The National Qualification System standards and how they impact IEMA's grant processes
- IEMA was awarded a technical assistance grant for combatting violent extremism and will work with the National Governors Association (NGA) in April to further develop its program to implement strategies in this area.
- On January 16, 2022, the Secretary of Health and Human Services renewed the Public Health Emergency due to COVID-19.
- The building of forces along the Ukraine/Russia border and how this event impacts cybersecurity in the United States – CISA (Cybersecurity and Infrastructure Security Agency) has released two alerts recently relating to this topic. (Please visit [cisa.gov](http://cisa.gov) for more information.)
- Afghan refugee camps will be closed by February 15, 2022.

**National and State Intelligence Briefing:** Jay Stewart, Terrorism Research Specialist, Statewide Terrorism and Intelligence Center (STIC), Illinois State Police, provided a briefing on national and Illinois security issues (FOUO).

### Cyber Security Briefing

Dan Sluga, Deputy Chief Information Security Officer (CISO), DoIT, briefly reported on the following:

- The Log4J vulnerability, how it attacks organizations, and efforts to prevent and mitigate these attacks
- The CISA guidance regarding the Ukraine and what strategies are being implemented

Dan stated he is available via email for questions and he'll provide the links for some of this information in the WebEx chat area (*Laura Sedory emailed these links to the ITTF Full Membership on January 31, 2022.*)

### ITTF Chair Report

Gary Schenkel provided a biography of his long-standing career and how his experience has aptly prepared him for his role as the Illinois Terrorism Task Force Chair.

### New Business

#### Reintroduction of the Vision 2025 Goals and Objectives

Chairman Schenkel reported that although the Illinois Homeland Security Strategy "Vision 2025" was adopted in August 2021, the need for a minor revision to include specific language describing the implementation of the strategy has provided an opportunity to review and reintroduce the document to the membership. He stated he and other IEMA staff are always available to provide guidance to anyone needing clarification on the strategy's goals. Chairman Schenkel outlined the seven goals noted in the strategy and provided relevant descriptions and examples of current programs implementing these goals. (*Laura Sedory emailed the text-version document to the ITTF Full Membership on January 26, 2022, at 3:52 p.m. CST.*)

## FFY 22 Timeline for Project/Budget Cycle

Bob Evans shared the timeline on the WebEx screen and outlined the tentative project and budget cycle performance periods, deadline dates, and associated decision-making meetings for FFY 22. This timeline, along with other pertinent documents, was emailed to the ITTF Full Membership with the January 26, 2022, WebEx invitation.

## SFY 22 PAR New Spend Plan

Bob shared the “SFY 22 Preparedness and Response Project Expenditure Projections” document on the WebEx screen and provided a brief explanation of how future expenditures will be handled. He explained the importance of these projections and how the “Estimated Return of Funds” information will guide IEMA when reviewing the Unmet Needs List. Bob stated this document will be sent to the committee co-chairs (and appropriate grantee contacts) in advance of Council of Chairs meetings. Director Tate-Nadeau provided further explanation relative to the purpose of these projections, emphasizing the importance of how each project meets the Vision 2025 goals and objectives, and how they provide IEMA preparation time to reallocate funds as needed. Bob stated he is available via email if anyone has questions.

## Unmet Needs Project List

Bob explained the committees submitted their respective unmet needs lists, he compiled the data into one spreadsheet, and the Council of Chairs approved the Unmet Needs Projects List on December 8, 2021.

*Motion to approve the prioritized Unmet Needs List.*

*Motion to Approve: David Christensen, McHenry County EMA  
Seconded: Gene Felchner, IDOT  
Motion Carried*

## Review of Committee Membership Guidelines/Rules

- Bylaws Modification: At the December 8, 2021, Council of Chairs meeting, there was a motion to approve a proposed Bylaws modification to Article II, Section 2a, General Requirements, as follows:  
“...Within 30 days of approval for membership, a member organization must provide in writing to the ITTF the name, address, phone number, and email address of 1) its Appointee and 2) at least two ONE Alternate Appointee...” (This proposed modification reduces the number of Alternates per member organization.)

*Motion to approve the Bylaws modification to an Appointee and one alternate appointee.*

*Motion to Approve: Jim Page, ILEAS  
Seconded: Marc Sullivan, IEMA*

*Chairman Schenkel was unable to determine the result of the voice vote, therefore he asked for a roll call vote. The results were 46 to 15 NOT in favor of making this modification as stated above.*

For the record, there was a motion made by Vydas Juskelis, APWA, and seconded by Marc Sullivan, IEMA, to present a new motion in the future to modify the Bylaws, Article II, Section 2a, General Requirements, as follows:

“...Within 30 days of approval for membership, a member organization must provide in writing to the ITTF the name, address, phone number, and email address of 1) its Appointee and 2) at least two two Alternate Appointees...” (This proposed modification reduces the number of Alternates per member organization.)

- Committee Membership Guidelines/Rules: Chairman Schenkel noted some language in the ITTF Bylaws that has presented confusion among the members. He instructed the membership to review the current bylaws and discuss within their committees what revisions would clarify these issues. He requested feedback from the membership regarding recommended revisions to the current Illinois Terrorism Task Force Bylaws

and stated that the administrative assistant would email a Word document version to the membership. The requested revisions are due from the committee co-chairs before the next ITTF Full Membership meeting on April 27, 2022. Once the changes are discussed, approved by IEMA Legal, and incorporated, a final draft should be ready for approval by the July 27, 2022, Full Membership meeting. (*Laura Sedory emailed the Bylaws with track changes on to the ITTF membership on January 27, 2022, at 2:31 p.m. CST.*)

#### Upcoming ITTF Meetings

- Council of Chairs Meeting – February 23, 2022, at 10:00 a.m.
- Council of Chairs Meeting – March 23, 2022, at 10:00 a.m.
- Full Membership Meeting – April 27, 2022, at 10:00 a.m.

#### Meeting Adjourned