

ILLINOIS TERRORISM TASK FORCE  
Minutes of Council of Chairs Meeting  
June 22, 2022  
2200 South Dirksen Parkway, Springfield, Illinois 62703

**ATTENDANCE**

- Jim Page – Acting Illinois Terrorism Task Force Chair, in person

**Committee Chairs**

**Critical Infrastructure:**

- Felchner, Gene – IL Department of Transportation, in person
- Juskelis, Vydas – American Public Works Association, via WebEx

**Cybersecurity:**

**Emergency Management:**

- Dan Nelson – City of Naperville, via WebEx
- Marc Sullivan – IL Emergency Management Agency, in person

**Fire Mutual Aid:**

- Ericksen, Glenn – Mutual Aid Box Alarm System, in person

**Law Enforcement Mutual Aid:**

- Page, Jim – IL Law Enforcement Alarm System, in person
- Price, J.W. – IL State Police, in person

**Public Health:**

- Dos Santos, Andrea – IL Department of Public Health, via WebEx

**Urban Area:**

- Guidice, Rich – City of Chicago OEMC, via WebEx

**Staff/Members:**

Ahrens, Scott – ISP, in person  
Arnold, Eric – ILETSB, in person  
Beamer-Pfeifer, Julie – WIU, in person  
Brown, Renysha – IEMA, in person  
Carle, Derek – ILETSB, via WebEx  
Doerfler, Mark – IPWMAN, via WebEx  
Evans, Bob – IEMA, in person  
Evans, Larry – ILEAS, in person  
Hotz, Heather – ILETSB, via WebEx  
Kelly, Brendan – ISP, in person  
Kim, Myong-Ae – IEMA, via WebEx  
Lyons, Bernie – MABAS, via WebEx  
March, Jennifer – IEMA, via WebEx  
Miller, Matt – IEMA, in person  
Porter, Tammy – IEMA, via WebEx  
Starr, Matthew – IEMA, in person  
Statham, Anna – City of Chicago OEMC, via WebEx  
Strayer, Nichole – IEMA, in person  
Sur, Kevin – IEMA, via WebEx  
Trame, Chris – ISP, in person

## Call to Order

Acting ITTF Chairman Jim Page called the meeting to order.

## Minutes

- ***Motion to approve the minutes of May 18, 2022, Special Council of Chairs meeting.***  
***Motion to Approve: Glenn Ericksen, MABAS***  
***Seconded: Larry Evans, ILEAS***  
***Minutes of May 18, 2022, Special Council of Chairs meeting approved.***
- ***Motion to approve the minutes of May 25, 2022, Council of Chairs meeting.***  
***Motion to Approve: J.W. Price, ISP***  
***Seconded: Glenn Ericksen, MABAS***  
***Minutes of May 25, 2022, Council of Chairs meeting approved.***

## State Homeland Security

### ITTF Chair Report:

Acting ITTF Chair Jim Page told attendees that an email would be sent to delegates for whom the ITTF does not have proof of completion of Open Meetings Act training. The Illinois Attorney General's Office website experienced an attempted cyber intrusion over a year ago. During that time, OMA training was unavailable and training documentation was lost. Delegates who receive an email are asked to complete the training and/or forward their completion certificate to Julie Pfeifer.

## Old Business

- IEMA PGA Grants Manager Bob Evans provided an update on current projects, grants and expenditures for SFY22 and SFY23 Preparedness and Response (PAR) grants. Prior to the meeting he had sent to each of the SFY22 PAR grantees the budget/projects that expire on June 30, 2022, with bills due to IEMA by July 15, 2022. He emphasized the importance of notifying him immediately if an organization believes they will not expend their full allocation. Evans said there has been no change to the SFY23 budget; funding for the Safe2Help program is still included. He explained that a new grant management software program is being used AmpliFund has replaced SharePoint. A PowerPoint presentation with instructions will be sent to grantees.
- Communications/Command Post Committee Reports – These two ad hoc committees were created in December 2021 to determine overall capital replacement needs. Page said that the communications committee submitted a report; Marc Sullivan, IEMA, said the command post committee is currently conducting an analysis of needs.

Page reported that the possibility of a permanent ITTF Communications Committee is being considered. Statewide Interoperability Coordinator Matt Miller will submit a proposal for consideration, and Page invited attendees to share their input with Miller or himself. A written proposal will be presented at a future ITTF meeting.

- ITTF Bylaws review and update – Page explained that he compiled all the input received into one document, which was sent out prior to the meeting. He asked everyone to review the changes and submit input in preparation for the September Council of Chairs meeting, where a vote will be taken to recommend the updated Bylaws to the full ITTF.

## New Business

- Meeting format/attendance: Discussion took place regarding in-person and virtual meetings, the pros and cons of each, and maintaining compliance with the Open Meetings Act. Points were made regarding the value of face-to-face communication as well as the advantages of allowing online participation, including better attendance. It is anticipated that the allowance for virtual meetings will be extended through July.
- Review of ITTF Charter and Executive Order – A discussion took place regarding the original intent of the ITTF, as set forth in the EO and Charter, and whether it needs to be modified or is still valid/realistic in

today's threat environment. Discussion also focused on developing state and federal legislative agendas that include additional funding sources for some of the ITTF's essential programs, freeing up diminishing federal funds for new homeland security initiatives/programs. Page encouraged members to continue thinking about this topic for continued discussion at future meetings.

Upcoming Meetings

- ITTF Full Membership meeting – July 27, 2022, at 10 a.m. –Cook County EOC has been reserved
- August Council of Chairs meeting – CANCELLED
- IEMA Training Summit – Sept. 6-9, 2022, Bank of Springfield Center
- ITTF Council of Chairs meeting – Sept. 28, 2022, at 10 a.m.
- ITTF Full Membership meeting – Oct. 26, 2022, at 10 a.m.

Meeting adjourned.