

**ILLINOIS TERRORISM TASK FORCE**  
**Minutes of Council of Chairs Meeting**  
**March 18, 2020**  
**ATTENDEES**

- Homeland Security Advisor

Mike Chamness - Illinois Terrorism Task Force- Chair

Committee Chairs

Cyber Security

Ford, Adam - IL DoIT  
Rominger, Jennifer - IL DoIT

Emergency Management

- IL Emergency Management Agency  
- DuPage County OEMC

Fire Mutual Aid

Erickson, Glenn - Mutual Aid Box Alarm System  
Mortenson, Royal - IFSI

Law Enforcement Mutual Aid

Page, Jim - IL Law Enforcement Alarm System  
Sons, William - IL State Police

Transportation & Critical Infrastructure

Eller, Amy - IL Dept. of Transportation  
Juskelis, Vydas - Am. Public Works Association

Public Health

Hanneken, Michelle - IL Dept. of Public Health  
Fox, Amy - IL Association of Public Health Administrators

Urban Area

- City of Chicago OEMC  
Barnes, William - Cook County DEMRS

Staff/Members

Armstead, Alix - OSFM  
Arnold, Eric - ILETSB/WIU  
Brown, Renysa - IEMA  
Carle, Derek - ILETSB/WIU  
Chiappini, Dominic - ISP  
Direso, Pam - ISP  
Clark, Deb - ILEAS  
England, John - IEMA  
Evans, Bob - IEMA  
Harney, Tim - ISP  
Kustermann, Aaron- ISP  
Lyons, Bernie - MABAS  
Martin, Adria - ISP  
Nichols, Susan - ILETSB/WIU  
Pfeifer, Julie - WIU  
Reichert, Ashley - ISP  
Smith, Pete - ILEAS  
Tyrrell, Dora - ISP  
Workman, Byron - ISP

Advisory Members

Other Attendees

Illinois Terrorism Task Force (ITTF) Council of Chairs Meeting – March 18, 2020, Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703 via WebEx

Call to Order

Chairman Mike Chamness called the meeting to order and welcomed everyone attending via the WebEx meeting.

New Business

Discussion on the FFY 2020 Homeland Security Grant Program (HSGP) projects and budget.

Chairman Chamness discussed the Notice of Funding Opportunity for the FFY 20 Homeland Security Grant Program and the Urban Area Security Initiative (UASI). The grant application is due April 30, 2020. The funding allocation for FFY 2020 for SHSP is \$15,107,000 (maximum), which is \$605,000 less than the 2019 award, and \$68,000,000 (maximum) for UASI. UASI received same award amount in 2019.

The application must include the following four national priority areas:

- Enhancing cybersecurity (including election security)
- Enhancing the protection of soft targets/crowded places (including election security)
- Enhancing information and intelligence sharing and cooperation with federal agencies, including DHS
- Addressing emerging threats (e.g., transnational criminal organizations, weapons of mass destruction [WMDs], unmanned aerial systems [UASs], etc.).

States are required to submit one Investment Justification (IJ) for each of the four national priorities listed above. In addition, under the Cybersecurity and Soft Targets/Crowded Places priorities, at least one project must be in support of enhancing election security. Also, each of the four priority-aligned IJs must equal or exceed 5% of the applicable target allocation. States are also to apply for funding at least 15% over the high end of their target allocation range as ineffective applications will not be funded. The project proposal will be evaluated based on the following criteria: Investment Strategy (30%), Budget (10%), Impact/Outcomes (30%), Collaboration (30%).

A spreadsheet summation of the proposals/projects that were submitted was provided to the chairs for their review before the meeting. It was noted that the amount of funds requested to support the proposals/projects exceeded the anticipated FFY 20 award of \$15,107,000. Chairman Chamness explained that the proposals/projects adjusted or reduced at today's meeting would be eligible for state PAR funding (if the FY 21 state budget still includes the PAR funding) and/or any FFY 17 and FFY 18 unallocated funds are available. Bob Evans, Preparedness Grants Section Manager, IEMA, provided an update on unallocated FFY 17 SHSP funds. He reported that currently there is a total of \$226,000 in unallocated state SHSP funds and \$76,000 in unallocated local SHSP funds for a total of \$302,000. There is \$689,701 in state-retained UASI funds available.

Chairman Chamness and Bob Evans discussed the spreadsheet of proposals submitted and supported with state/local and UASI share and the difference in funding requests for FFY 19 vs. FFY 20. The timeframe for this grant would be July 1, 2021 – June 30, 2022.

Discussion followed at length to determine what projects/requested funds would have to be adjusted or reduced in order to submit an approved balanced budget for the FFY 20 DHS grant award allocation. Also discussed was to allow the ITTF staff to incorporate all of the recommended changes addressed today, and provide to the Chairs and grantees for their review and identify the revisions on their Attachment A's and resubmit to ITTF. Chairs concurred. A new spreadsheet will be provided to the Council of Chairs for their review. A WebEx meeting will be scheduled for Wednesday, March 25, 2020, at 10:00 a.m. in order for the Chairs to discuss, review, and approve the projects to present to the full membership (mid-April meeting date to be determined) for final approval before submission to DHS. Chairs concurred.

Chairman Chamness also discussed an additional FFY 20 DHS requirement that the states apply for funding at least 15% over the high end of their target allocation range as ineffective applications will not be funded. These must be new initiatives within the four national priorities totaling \$2.26m. The following new initiatives were discussed: ventilators and PPE for pandemic (IDPH); Safe2Help Program (IEMA), and State Weapons of Mass Destruction Team Secretary of State (SOS) Robots. Chairs concurred.

Meeting Adjourned.

### **Upcoming ITTF Meeting**

The next Council of Chairs meeting is scheduled for Wednesday, March 25, 2020, at 10:00 a.m. via WebEx.