

ILLINOIS TERRORISM TASK FORCE  
Minutes of Council of Chairs Meeting  
November 14, 2018  
ATTENDEES

Mike Chamness – Illinois Terrorism Task Force- Chair

Committee Chairs

Emergency Management

Tate-Nadeau, Alicia – Chicago OEMC  
Anello, Phil – IL Emergency Management Agency

Fire Mutual Aid

Mortenson, Royal – IL Fire Service Institute  
Ericksen, Glen – Mutual Aid Box Alarm System

Law Enforcement Mutual Aid

Page, Jim – IL Law Enforcement Alarm System  
Peyton, Mark – IL State Police

Transportation & Critical Infrastructure

Sassen, Debbie – IL Dept. of Transportation  
– IL Dept. of Transportation  
Juskelis, Vydas – Am. Public Works Association

Public Health

Rawls, Winfred – IL Dept. of Public Health  
– IL Association of Public Health Administrators

Staff/Members

Armstead, Alix - OSFM  
Clark, Deb – ILEAS  
Evans, Bob – IEMA  
Johnson, Jenifer - IEMA

Advisory Members

Risley, David – Governor’s Office

Other Attendees

Caruthers, Kendall – Logan County EMA  
Christensen, David – McHenry County EMA  
Cook, Dawn - IESMA  
Fulscher, Dan – Logan County EMA  
Keiken, Jim – IFSI  
Washburn, Bucky – Logan County EMA

Illinois Terrorism Task Force (ITTF) Council of Chairs Meeting – November 14, 2018 - 10:30 a.m. held at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

Call to Order

Mike Chamness, Chair of the Illinois Terrorism Task Force (ITTF), welcomed everyone attending the meeting.

Minutes

Chairman Chamness called the following motion:

- *Motion to approve the minutes from the August 22, 2018, and September 26, 2018, Council of Chairs Meetings.*

*Motion to Adopt: Alicia Tate-Nadeau, City of Chicago*  
*Seconded: Royal Mortenson, IFSI*  
*Motion Carried*

Old Business

Unallocated SFY 19 Unmet Needs and Preparedness and Response (PAR) Grant Program

Chairman Chamness discussed the unallocated SFY 19 Unmet Needs Preparedness and Response (PAR) Grant Program. At this time, the final amount of unallocated funds has not been determined (funds expire June 30, 2019). Discussion regarding these unallocated funds will take place at the December 12, 2018, ITTF Council of Chairs meeting, with a proposal to the full ITTF membership.

Updated SFY 20 Unmet Needs Document

Chairman Chamness thanked all of the chairs who provided information for the revised/updated Unmet Needs Document. He acknowledged and expressed appreciation to Jim Page, chair of the Law Enforcement Mutual Aid Committee, who provided oversight of the draft document. When completed, the draft document will be provided to the chairs before the December 12, 2018, ITTF Council of Chairs and full membership meeting, where it will be adopted. The Unmet Needs Document will be submitted to the Governor's Office to be shared with the new transition team for consideration of funding for next fiscal year.

Reallocation of FFY 16 State Homeland Security Grant Program (SHSGP) and Urban Area Security Initiative (UASI) funds

Bob Evans, Preparedness Grants Section Manager, provided an update on the reallocation of unspent FFY 16 SHSGP and UASI funds. At this time, the estimate of unspent funds is \$640,000 for SHSGP (\$500,000 state/\$140,000 local) and \$1m for UASI (state retainage). A more definitive amount will be determined by the December 12, 2018, ITTF Chairs and full membership meeting. The funds expire August 2019.

New Business

Colonel Mark Peyton and Chief Aaron Kustermann, ISP, discussed the need to remodel and update the Statewide Terrorism Intelligence Watch Center (STIC). The following request was made:

- Request from STIC for a budget adjustment from the FFY 17 ISP STIC grant funds to pay for the remodel of the Watch Center. The remodel and reconfiguration of the Watch Center are needed to accommodate personnel who will support the School Tip Line. STIC is experiencing additional delays in the hiring of the vacant Terrorism Research Specialist (TRS) Position. Three TRS positions were posted in December 2017, and due to administrative issues the positions were recently reposted.

- *Motion to transfer \$100,000 from FFY 17 ISP STIC analysts' salaries to the School Tip Line budget line.*

*Motion to Adopt: Jim Page, ILEAS*

*Seconded: Vydas Juskelis, American Public Works Association*

*Motion Carried: To be presented to the full membership for final adoption*

#### Update on the School Safety Working Group

Chairman Chamness provided an update on the school safety tip line. He recently met with the Governor's staff and Illinois State Police to discuss the implementation of the school safety tip line, which is one of the original recommendations of the school safety working group. Funding, budgeting, and marketing for the school tip line were discussed.

He also reported that the School Safety Working Group continues to meet and has updated its recommendations. The final updated document will be provided to the Governor's Office and sent to the ITTF membership.

#### Committee Reports

##### Critical Infrastructure –

- The vendor/contractor, Tetra Tech, has been identified to support the Statewide Critical Infrastructure Protection Plan (SCIPP).
- The pump package, which was funded from the PAR Grant, has been purchased and delivered. IDOT purchased an additional five pumps.
- Discussion of merging the IDOT and the Illinois Public Works Mutual Aid Network (IPWMAN) annual Training Seminar into one training seminar.
- Ongoing discussion with private entities on the state's fuel distribution plan.

##### Public Health –

- Ongoing discussion of Unmet Homeland Security Needs.
- Training on Medical Surge continues to be an unmet need as well as the other 17 health entities as required by CMS.
- IEMA has asked the Serve Illinois Commission to administer the Citizen Corps and Community Emergency Response Team (CERT) programs. These are federal individual and community preparedness programs, and they will work in tandem with the Medical Reserve Corps program that IDPH Office of Preparedness and Response (OPR) already administers.

##### Emergency Management –

- Ongoing discussion of the Unmet Needs, including hardening state, county, and local government campuses, patient tracking system, developing a five-year training and exercise plan.
- A meeting with IESMA and Logan County was held to review and determine if FFY 16 funding would be expended. It was determined that all FFY 16 funds would be expended.
- Annual generator maintenance is being conducted at present time. Ten of the 13 host sites have been completed. All sites should be completed by January.
- Discussion with Joe Galvin, Statewide Interoperability Coordinator (SWIC), and Darryl Drago, Chief of IEMA Operations Bureau, regarding the need to update the statewide Tactical Interoperable Communications Plan (TICP).

## Fire Mutual Aid –

- Ongoing discussion of identifying Unmet Needs.
- Ongoing monitoring of expenditures of grant awards.
- Discussion of hosting another all hazards training exercise, (chemical, biological, radiological, nuclear or high-yield explosive CBRNE) next summer.

Also discussed was the need to promote grants and training for faith-based entities. IESMA will provide information to the counties through the ministerial alliances. The City of Chicago has a faith based liaison officer. On November 26, 2018, a meeting with about 40 inter-faiths religious leadership is being held. See attached Preliminary Strategy and Priority Deliverables for reference.

## Other Business

Alicia Tate-Nadeau provided a briefing on a Complex Coordinated Terrorist Attack (CCTA) symposium (sponsored by DHS/FEMA) she recently attended in San Francisco, California. Below are highlights of the symposium and recommendations to improve our process:

### Future of CCTA:

- As the terrorist become less sophisticated, the higher the probability of an event occurring.
- Vertical Terrorism using fire and smoke as a weapon. This will require fire and police to change current tactics.
- Soft targets: hospitals
- Deliberate use of fire, no notice multiple sites; low complexity; secondary devices; use of drones to deliver attacks
- 911 operators critical to early identification of a CCTA. London used a code word, which they broadcast.

### Recommendations:

- Think about legislation that requires all new high-rises to have first responder transponders.
- Think about how we could work with the insurance industry to develop incentive for businesses to put their information into CP3. Discounts on premiums if they met certain requirements like blue prints in CP3, names of security and building manager in CP3; input their information into BRAP for continuity of business plans.
- Need a comprehensive patient tracking system for the US; start with the City if that is all we can do but need one system.
- Consider developing Regional Hospital Coordination Centers.

Chairman Chamness discussed the completion of ITTF Vision Document that will lead us into the future and guide the policies and strategies that will support us for the next five years. Royal Mortenson, chair of the Fire Mutual Aid Committee, is finalizing the document.

Per the ITTF Charter and Executive Order, the ITTF Annual Report will be submitted to the Governor's Office on March 1, 2019. Chairman Chamness asked committee chairs to use the same report format as last year and submit by January 15, 2019. A draft of the report will be provided to the Chairs for their review before submission to the Governor's Office.

Upcoming ITTF Meetings – Council of Chairs and Full Membership

The next Council of Chairs and full membership meetings are scheduled for December 12 2018, at 10:00 a.m. and 1:00 p.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, Illinois 62703.

Motion to Adjourn: Jim Page, ILEAS  
Seconded: Phil Anello, IEMA

**HOW Ready, I AM Prepared, Praise Preparedness Project  
Preliminary Strategy and Priority Deliverables**

1. Hold meeting on **November 26, 2018** to audience of about 40 inter-faith religious leadership. This quick discussion time will be at CPD PS HQ location.
  1. OEMC Introduction (Video)
  2. Executive greeting
  3. Introductions
  4. Power Point Presentation
    1. Recent events about attacks and targets (Nashville, Pittsburgh, etc, Chicago Church and Hazmat)
    2. Prevention/ All hazards
      1. Natural
      2. Manmade
    3. SAR (train the trainer)
    4. See something, Say something/ Gear up get Ready
    5. Online FEMA classes
    6. Overview CERT (train the trainer)
    7. Smart 911
    8. Run Hide fight (show video)
    9. Training and exercise schedule (CCEMHSA)
    10. Grant information
  
2. Faith Based Workshop January 2019 for larger audience of FBOs at CPD PS HQ
  1. OEMC Introduction (Video)
  2. Executive welcome Remarks (ATN)
  3. Introductions (Vance)
  4. Stop the Bleed (IMD)
  5. SAR Reporting (FBI)
  6. FBOs EOP development and Exercise Agenda (DRR)
  7. Table Top Discussion (Power-Outage/ shelter services)
  
3. Training and Exercise course will be offered throughout the year targeting FBOs. This training should be joint offered by Cook County and OEMC. Locations can include ARC, HOWs, and district police stations

**Mission Statement**

Make FBOs more prepared for all-hazards by appropriately integrate faith-based communities into the emergency support functions

**Short Term Goals**

Nov 26: Provide initial overview on resources to protect your houses of worship that reduce your vulnerabilities

**Long Term Goals**

Build Relationships for resource and information sharing to lesson vulnerabilities and mitigates risk management

**Objectives**

1. Provide an initial introduction to OEMC plan for Faith Based Preparedness
2. Provide an in-depth praise and preparedness workshop
3. Integrate houses of worship into the OEMC battle rhythm
4. Develop a communication plan for sharing information (use FBO existing networks)
5. Provide access to a preparedness framework for HOW in Chicago

6. Conduct intentional outreach to FBOs
7. Identify the most appropriate COA
8. Collaborate with planning partners to build relationships
9. Develop an EOP annex that integrates FOBs into the OEMC EOP
10. Integrate FBOs into exercise and drills for sustainability
11. Track funding opportunities

**Roles and Responsibilities**

Agency	Roles and Responsibilities
CPD	Provide TLOs for outreach and follow up
CPD	all things active shooter
CFD	
Stop the Bleed	Rendering First Aid
Mayor's Office	Identify faith partners
OEMC	Coordinate and promote whole community preparedness
OEMC	Provide access to EOP templates, training and exercise information

**Things we need to cover**

Task	Person	Due Date
Research on events involving HOW	Jason Martin David	Thursday 11-15
Develop Initial PPT DRAFT	Jason, Martin	Thursday 11-15
Identify FEMA class	Jason Martin	Thursday 11-15
Develop a take away form	Jason	Monday 11-19
Develop a follow up email	Jason	Monday 11-19
Determine a time	David	TBD
OEMC video	Jason	Thursday 11-15
BRAP Video	Jason	Thursday 11-15
Develop Strategy	Jason	Thursday 11-15
Grant funding information	Natalie	Monday 11-19

[Jason W. Sanford, MPS-HLS, MPH](mailto:jason.sanford2@Cityofchicago.org)  
 Sr. Emergency Management Coordinator  
 City of Chicago  
 Office of Emergency Management and Communications  
 1411 West Madison Street  
 Chicago, IL 60607  
 Cell (312) 590-0236  
[jason.sanford2@Cityofchicago.org](mailto:jason.sanford2@Cityofchicago.org)