

ILLINOIS TERRORISM TASK FORCE
Minutes of Council of Chairs Meeting
March 28, 2018
ATTENDEES

Mike Chamness – Illinois Terrorism Task Force- Chair

Committee Chairs

Emergency Management

Tate-Nadeau, Alicia – Chicago OEMC
– IL Emergency Management Agency

Fire Mutual Aid

– IL Fire Service Institute
Erickson, Glen – Mutual Aid Box Alarm System

Law Enforcement Mutual Aid

Page, Jim – IL Law Enforcement Alarm System
Peyton, Mark – IL State Police

Transportation & Critical Infrastructure

Sassen, Debbie – IL Dept. of Transportation
Eller, Amy – IL Dept. of Transportation
– Am. Public Works Association

Public Health

Rawls, Winfred – IL Dept. of Public Health
Fox, Amy – IL Association of Public Health Administrators

Staff/Members

Anello, Phil - IEMA
Armstead, Alix – OSFM
Christensen, David – McHenry County EMA
Clark, Deb – ILEAS
Damm, Abby - WIU
Desai, Lisa – IEMA
Dragoo, Darryl - IEMA
Evans, Bob - IEMA
Evans, Larry – ILEAS
Felchner, Gene – IDOT
Flemming, Bob - IEMA
Fulscher, Dan – Logan County EMA
Hanneken, Michelle – IDPH
Kauerauf, Don – IDPH
Kieken, Jim - IFSI
Smith, Pete – ILEAS
Washam, Bucky – Logan County EMA

Advisory Members

Other Attendees

Illinois Terrorism Task Force (ITTF) Council of Chairs Meeting – March 28, 2018 - 10:00 a.m. held at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, IL 62703

Call to Order

Mike Chamness, Chair of the Illinois Terrorism Task Force (ITTF), welcomed everyone attending the meeting.

Motions

Chairman Chamness called the following motion:

- *Motion to adopt the minutes from the February 28, 2018, Council of Chairs meeting.*

Motion to adopt: Win Rawls, IDPH
Seconded: Debbie Sassen, IDOT
Motion Carried

New Business

Discussion and proposals FFY 2015 DHS Unspent Funds

Chairman Chamness discussed the parameters for spending the FFY 2015 DHS unspent funds. The projects that are recommended and will be presented to the full membership this afternoon must be completely purchased and received by August 31st of this year (invoices submitted within 30 days after August 31st). No personnel costs will be allowed. Each committee has met and identified their top five projects, which were detailed in the unmet needs document. The chairs presented their committees' first and second priorities. Discussion followed.

- *Motion to accept the proposed projects using FFY 2015 unspent funds and to present the projects at the March 28, 2018, ITTF full membership meeting.*

Motion to present: Glenn Ericksen, MABAS
Seconded: Alicia Tate-Nadeau, Chicago OEMC
Motion Carried

Chairman Chamness advised that if the proposed projects using FFY 2015 unspent funds are approved by the full membership, they will be submitted to the State Administrative Agency (IEMA) and to the State Homeland Security Advisor for their review and approval before grants will be administered.

School Safety Working Group Update

Chairman Chamness provided an update on the School Safety Working Group. He discussed the proposed 14 recommendations (under the categories of prevention, behavioral threat assessment, hardening of facilities and response protocol) that will be presented to the governor's office next week.

FFY 18 Homeland Security Budget Update

It was discussed that an omnibus bill was introduced and signed last week recommending to restore the SHGP funding and require no match. Chairman Chamness will request IEMA's legislative liaison review the bill to confirm these changes.

Chairman Chamness requested that committees use the same budget process as last year to develop an FFY 18 budget proposal to present at the June ITTF membership meeting. He requested the committees use the same figures as the FFY 17 award. He also requested the committees review and update the unmet needs document. Anticipated submission of the unmet needs document to the governor's office is in October.

Old Business

ITTF Charter and Bylaws Recommendations and Changes

Chairman Chamness discussed the recommended changes to the ITTF Charter and Bylaws. He had requested the committees review and provide any feedback. No additional changes were recommended.

- *Motion to present the recommended changes and updates to the ITTF Charter and Bylaws at the March 28, 2018, ITTF full membership meeting.*

*Motion to present: Jim Page, ILEAS
Seconded: Win Rawls, IDPH
Motion Carried*

Vision Document

Chairman Chamness submitted the parameters of the proposed vision document to the State Homeland Security Advisor, Office of the Governor, for review and approval. When approved, all committees will be contacted to provide their input in the development of the document. The purpose of the vision document is to lead Illinois into the future and guide the policies and strategies that will support the ITTF for the next four to eight years.

Committee Reports

Public Health Committee – Win Rawls, IDPH, chair and Amy Fox, IAPHA vice chair

The committee met on March 15, 2018, at the IDPH office at 422 S. 5th Street, Springfield, IL.

- ITTF Chairman Chamness provided an update on the FFY 18 budget, FFY 15 unspent funds and the School Safety Working Group.
- Discussion was held on the Stop the Bleed program. CMS is requesting assistance/support in identifying the correct items for the kits and working toward a joint purchase from the state’s master contract.
- Discussion was held on the Medical Supply Cache Concept of Operations Plan. This is not a mobile hospital; it is a field medical station with a cache of medical supplies to provide medical surge capabilities during a catastrophic disaster.
- American Red Cross is planning to update their shelter list this year. Additional discussion covered the following topics: the need to coordinate with medical components/alternative care sites/temporary medical treatment stations, identifying existing conflicts and how to co-locate/other dual-use options, strategy for mutual shelter needs – medical assistance and Red Cross, and the need for a state and regional approach.

Critical Infrastructure Committee – Amy Eller, IDOT, Debbie Sassen, IDOT, co-chairs and Vydas Juskelis, APWA, vice chair

- The committee met on March 8, 2018, at IEMA, 2200 South Dirksen Parkway, Springfield, and video conference site IDOT, District 1, Schaumburg, IL.
- Ongoing discussion took place regarding the unmet needs document. It is a living document and will be updated annually. The anticipated date of submission to the governor’s office is October 1, 2018.

- Co-Chair Sassen provide an update on the status of the Statewide Critical Infrastructure Protection Plan (SCIPP) project.
- Co-Chair Juskelis provided an update on issues discussed at the February 28, 2018, ITTF Council of Chairs meeting.
- Ongoing discussion took place on the recommendation from American Red Cross for legislation to require generators at critical care facilities.
- ITTF Chairman Chamness provided an update on the School Safety Working Group. He also discussed the goals, missions, and vision for ITTF and each committee.

Upcoming ITTF Meetings

The next Council of Chairs meeting is scheduled for Wednesday, April 25, 2018, at 1:00 p.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, Illinois 62703.

Motion to Adjourn.