

ILLINOIS TERRORISM TASK FORCE  
Minutes of Council of Chairs Meeting  
November 8, 2017  
ATTENDEES

Committee Chairs

- Illinois Terrorism Task Force- Chair

Emergency Management

- Chicago OEMC  
- IL Emergency Management Agency

Fire Mutual Aid

Mortenson, Royal - IL Fire Service Institute  
Erickson, Glen - Mutual Aid Box Alarm System

Law Enforcement Mutual Aid

Page, Jim - IL Law Enforcement Alarm System  
Peterson, Chad - IL State Police

Transportation & Critical Infrastructure

Sassen, Debbie - IL Dept. of Transportation  
Juskelis, Vydas - Am. Public Works Association

Public Health

Winfred Rawls - IL Dept. of Public Health  
- IL Association of Public Health Administrators

Staff/Members

Clark, Deb - ILEAS  
Evans, Bob - IEMA  
Evans, Larry - ILEAS  
Johnson, Jenifer - IEMA  
Morgan, Gwen - ISP  
Perez, Matt - OSFM

Advisory Members

Risley, David - Governor's Office

Illinois Terrorism Task Force (ITTF) Council of Chairs Meeting – November 8, 2017 - 10:00 a.m. held at the Illinois State Police Central Headquarters, 801 South Seventh Street, Springfield, IL 62703

Call to Order

Jim Page, Co-Chair of the Law Enforcement Mutual Aid Committee, welcomed everyone attending the meeting.

Motions

Chair Page called the following motion:

- *Motion to adopt the minutes from the October 26, 2017, Council of Chairs meeting.*

*Motion to adopt: Royal Mortenson, IFSI*  
*Seconded: Winfred Rawls, IDPH*  
*Motion Carried*

Old Business

A compiled document of the ITTF committees’ priorities, threats and risks was provided to ITTF Chairs for review and discussion. It was determined that the council as a whole, will identify the top five priorities, threats and risks to be included in proposal to the governor. The following threats were identified:

- Cyber
- Lone-Wolf (soft target)
- Terrorism
- Natural Disaster
- Pandemic

The priorities for each threat were listed on the following table:

Cyber	Lone-Wolf (soft target)	Terrorism	Natural Disaster	Pandemic
Awareness/training	Public Awareness & Info Sharing	Public Awareness & Info Sharing		
Resources & Tools - Standards	Planning - Plan Development & Coordination			
	Multi-Discipline Training/Exercise	Multi-Discipline Training/Exercise	Multi-Discipline Training/Exercise	Multi-Discipline Training/Exercise
	Capital Equipment Needs	Capital Equipment Needs	Capital Equipment Needs	Capital Equipment Needs

It was discussed that ad-hoc working groups among the chairs (one representative from each committee) would be formed to obtain information for the needs document (proposal), which will be created for the governor’s review. The following ad-hoc working groups were established to recommend funds needed to support the above:

Capital Equipment Needs - determine cost of capital replacement needs are for subgrantees and how much above and beyond allocated grant funds.

Multi-discipline Exercise Training – determine the cost of trainings/exercises conducted within the state. Discussion followed on how to determine a baseline cost for one full multi-disciplinary/functional exercise in

each region of the state (north, mid, and south). Also, develop a five-year exercise plan and costs to maintain to be included in the proposal.

Planning – representatives from each committee to provide list of the state emergency plans they coordinate/support to the Emergency Management Committee.

Public Awareness and Information Sharing – need consistent message - identify/develop a resource kit or toolbox – many organizations/entities and state agencies currently have these developed. Cost is unknown.

Operational Costs – non-grant allowable expenses (response) costs are increasing. Committee representatives to provide estimated costs to Co-Chair Page.

Policy and Legislative Changes – ongoing review of statutes; currently, the mutual aid statute is under review. Also, when the Statewide Critical Infrastructure Protection Plan (SCIPP) has been completed, a state agency will need to be identified to oversee and manage the plan.

Co-Chair Page will compile all of the data received and create a document for the chairs review and comments. The edited document will then be provided to the full membership for their review and discussion at the December 14, 2017, full membership meeting.

### Upcoming ITTF Meetings

The next Council of Chairs meeting is scheduled for Thursday, December 14, 2017, at 10:00 a.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, Illinois 62703.

The next full membership meeting is scheduled for Thursday, December 14, 2017, at 1:00 p.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, Illinois 62703.

*Motion to Adjourn.*