

ILLINOIS TERRORISM TASK FORCE  
Minutes of Council of Chairs Meeting  
July 26, 2017  
ATTENDEES

Committee Chairs

Heaton, Rodger – Illinois Terrorism Task Force- Chair

Emergency Management

Tate-Nadeau, Alicia – Chicago OEMC  
Ricker, Jennifer – IL Emergency Management Agency

Fire Mutual Aid

Mortenson, Royal – IL Fire Service Institute  
Erickson, Glen – Mutual Aid Box Alarm System

Law Enforcement Mutual Aid

Page, Jim – IL Law Enforcement Alarm System  
Peterson, Chad – IL State Police

Transportation & Critical Infrastructure

Korty, Tom – IL Dept. of Transportation  
Juskelis, Vydas – Am. Public Works Association

Public Health

Kauerauf, Don – IL Dept. of Public Health  
Fox, Amy – IL Association of Public Health Administrators

Staff/Members

Clark, Deb – ILEAS  
Desai, Lisa – IEMA  
Johnson, Jenifer – IEMA  
Morgan, Gwen – ISP  
Perez, Matt – OSFM  
Sassen, Deb – IDOT  
Schumm, Linda – IDOT Aeronautics  
Viste, William – IDOT Aeronautics

Illinois Terrorism Task Force (ITTF) Council of Chairs Meeting – July 26, 2017 - 1:00 p.m. held at the Illinois State Police Academy, Pawnee, IL 62558

Call to Order

Rodger Heaton, Director of Public Safety and Homeland Security Advisor, welcomed everyone attending the meeting.

Motions

Director Heaton called the following motion:

- *Motion to adopt the minutes from the June 28, 2017, Council of Chairs meeting.*

*Motion to adopt: Royal Mortenson, Illinois Fire Service Institute*  
*Seconded: Alicia Tate-Nadeau, City of Chicago OEMC*  
*Motion Carried*

Administrative Update

IEMA Director James Joseph provided a briefing on the FFY 2017 Homeland Security Grant Program (HSGP) Timeline and Guidance. The following 2017 Project Timeline was provided:

**2017 HSGP Project Timeline**

June 30	“Attachment A” form available on Grants Portal and via email
August 1	Completed “Attachment A” forms due to IEMA
August 1-8	PGA review of submissions to ensure eligibility and compile list for review
August 10-11	IEMA conducts initial review of projects
August 11-15	IEMA formats final project list for distribution to ITTF membership
August 16	IEMA provides SHSP projects to ITTF for review and recommendation IEMA provides UASI projects to UAWG for review (if necessary)
August 16-30	ITTF committees meet to review ALL projects
August 31-Sept. 6	ITTF chairs convene to recommend a project package to IEMA that is within the SHSP grant award of \$16,391,500
September 7	Special full ITTF meeting held to review and vote on chairs recommendation
September 7	UAWG final recommendation on a project package due back to IEMA that is within the UASI grant award of \$68,110,000
September 7-21	IEMA finalizes list of funded projects
By September 30	FEMA award/grant agreements prepared with final projects

## Briefings

Linda Schumm, Chief of Aviation Safety and Education, IDOT, and William Viste, Project Coordinator for the Illinois Unmanned Aerial Systems Oversight Task Force, provided a briefing on the Illinois Unmanned Aerial Systems Oversight Task Force.

## National/State Homeland Security Update

Aaron Kustermann, Statewide Terrorism and Intelligence Center (STIC) Illinois State Police (ISP), provided an update on national intelligence trends.

Discussion followed.

## Committee Reports

The following committee reports were submitted:

Fire Mutual Aid Committee – Royal Mortenson, IFSI, chair, and Jay Reardon, MABAS, vice chair

The committee met on June 11, 2017, at IFSI in Champaign, Illinois.

The chair and vice chair provided a review of the June 28, 2017, ITTF chairs meeting.

The committee discussed voting member vs. non-voting member criteria.

At the committee's June 21, 2017, meeting, the THIRA heat chart and the associated gaps identified, including the methodology and logic behind gaps identified/risks, were reviewed and discussed. The committee was tasked to develop three strategic level recommendations for ITTF consideration that help address the THIRA red area core capability gaps. The committee recommendations are as follows:

Core Capability – Long-term Vulnerability Reduction (THIRA score: 2.75)

- ITTF should (POETE area: planning):
  - Address/assess public attitude and work to expand community education/knowledge and overall citizen preparedness by expanding PSA, media engagement, social media presence, and resource availability.
  - Consult with experts in attitude and behavior modification in order to determine likely methods of success in above.
  - Ensure *consistent strategic messaging* for all state agencies.
    - Three/four key talking points
    - Ensure these talking points work across all five THIRA scenarios.
  - Develop a standardized package for the *consistent strategic state message* and train people to deliver it at the local level.

Core Capability – Health and Social Services (THIRA score: 2.80)

- ITTF should (POETE area: planning):
  - Review the five THIRA exercise scenarios and develop plans that address the near-term impacts of large-scale displacement by state region. Ensure the plans address:
    - Destination location
    - Transportation
    - Recovery center

- Short-term housing solutions
  - MOUs
  - Trailers
  - Utilities
- Human Needs
  - Medical
  - Human Waste
  - Pets
  - Food
  - Reunification plans
- Ensure the developed plans are “nested” – local, regional and state
  - Exercise the plans
- Ensure plans are coordinated with FEMA

Core Capability Health and Social Services (THIRA Score: 2.80)

- ITTF should (POETE area: planning)
  - Ensure local plans exist that;
    - Identity local target populations
      - Elderly
      - Disabled
      - Children
      - Economically disadvantaged
      - Critical incident stress debriefing
    - Ensure IDPH and Department of Children and Family Services involvement in plan development at local level
  - Inquire about FEMA assistance/technical expertise in planning and exercise design.
  - The committee asked for additional information as to why this area was “2” for planning?

The next committee meeting will be held on August 3, 2017, 10:00 a.m. – 1:00 p.m. at IFSI, Champaign, IL.

Public Health Committee – Win Rawls, IDPH, chair, and Amy Fox, IAPHA, vice chair

The committee met on July 25, 2017, at the IDPH Offices, Springfield, IL.

Following are the committee’s key priorities:

- Cybersecurity
- Crisis Standards of Care Framework and Annex to the IDPH ESF-8 Plan
- CMS Preparedness Rule, Education, Awareness, Planning
- Sustainment of IMERT
- Validate and Update Sites for Field Medical Station (FMS), Alternate Care Sites (ACS), temporary medical treatment sites (TMTS)
- EMTrack Planning and Implementation
- Continue Healthcare Coalition (x10) Development

The following hazards were identified:

- Cybersecurity
- Pandemic (any novel disease outbreak)
- Tornado

- Flooding
- Earthquake

The following projects were discussed as FFY 2017 SHGP potential funding proposals:

#### IMERT-\$75K

- Core Capability Addressed: Public Health and Medical
  - Subrecipient: Illinois Law Enforcement Alarm System (ILEAS) will utilize the Homeland Security Grant Program funding from a period of July 1, 2018, through June 30, 2019, to fund the salary of (one) Planning and Logistics Chief for the Illinois Medical Emergency Response Team (IMERT). This employee will address the day-to-day project management needed to maintain operational readiness for deployment. Responsibilities include updating and maintaining monthly inventory of medical and team support supplies and equipment, writing and tracking purchase orders, ensuring the maintenance of durable medical equipment, communications equipment and rotation and/or replacement of consumable medical supplies. Likewise, this employee is responsible for ensuring that all vehicles, trailers and generators are operational and deployment ready. This employee will also act as liaison with partner agencies and participate in planning, training and exercise events. Additional responsibilities include updating technologies, including computers, and further developing telemedicine capabilities

#### Illinois Project for Local Assessment of Needs (IPLAN) - \$175K

- Core Capability Addressed: Health and Social Services
  - The purpose of the Illinois Project for Local Assessment of Needs (IPLAN) is to provide funding to local jurisdictions to assess health and social services impacts to establish a baseline of available services needed within the community in order to identify capability gaps following a disaster. By understanding the gaps in health and social services available following a disaster, the community will be able to more quickly and efficiently restore and improve these networks to promote the resilience, independence, health (including behavioral health), and well-being of the whole community. For example, following a major event, a community that has completed their IPLAN will be able to immediately identify health and social services that will be included in a Multiple Agency Resource Center (MARC) and produce better community impacts for Initial Damage Assessments (IDAs).

#### Chemical Lab in Chicago - \$864K

- Core Capability Addressed: Environmental Response/Health and Safety
  - Thirty-four laboratories across the nation are designated as Level 2 facilities. Illinois is one of the few states with a large major metropolitan area without Level 2 capabilities. Chemists in the Level 2 laboratories are trained to detect exposures to a number of toxic chemical agents. Analysis of cyanide, nerve agents, and toxic metals in human specimens are examples of the Level 2 activities. Illinois' Chicago laboratory is prepared to implement Level 2 testing capabilities. IDPH has purchased a new inductively coupled plasma mass spectrometry (ICP/MS) instrument to be used as part of the blood lead testing program. This equipment can also be used with the chemical terrorism programming and decrease the need to purchase two ICP/MS instruments. All personnel and facility costs will be absorbed by IDPH with other federal and state funds. This will be used to purchase

equipment. The amount will make us compliant with the Laboratory Response Network (LRN) Level 2.

Because Illinois does not have the equipment to test blood and urine samples, the state must use the CDC to analyze specimens and provide results and clinical treatment recommendations. This process takes a minimum of 36 hours. The 36-hour window could be problematic since it hinders our ability to quickly respond to a potential chemical terrorism threat.

The IDPA Division of Laboratories is the designated LRN for the entire state of Illinois, including the Chicago/Cook County Urban Area. Unlike biological agents, the impact of a chemical agent is directly proportional to population. Therefore, approximately 40 percent of the state's population resides in Cook County. When you factor in threats and vulnerabilities, the Urban Area has the greatest risk to be impacted by a chemical agent.

### Cybersecurity

Recommend a workgroup be created for Cybersecurity and one person from each committee serve on the workgroup. Further recommend this workgroup work with the State Chief Information Security Officer (CISO) in planning and mitigating any known or potential cybersecurity gaps across the state's information enterprise. The workgroup, along with the State CISO, will periodically brief the chairs and the full ITTF on the workgroup's and statewide cybersecurity initiatives and improvements.

### Training and Exercise Input for THIRA Scoring

Discussion took place on how THIRA scores were determined. The following questions were raised: is IEMA receiving all the information needed to be included in the scoring process, and how can we raise the state scores? A considerable amount of training is taking place with IDPH, local health departments, hospital and healthcare partners that is reported in the annual Training and Exercise Planning Workshop (TEPW). It was recommended for the Operations Training and Exercise Section to discuss with IEMA Planning Cell to see if they are receiving the information needed.

Emergency Management Committee – OEMC Director Alicia Tate-Nadeau, chair, and Jennifer Ricker, IEMA, vice chair

The committee was unable to meet this month due to the flood response.

Law Enforcement Mutual Aid Committee (LEMAC) - Jim Page, ILEAS, chair, and First Deputy Chad Peterson, ISP, vice chair

The committee met on Tuesday, July 11, 2017, at 1:00 p.m. at the Illinois State Police (ISP) Central Headquarters, 801 South Seventh Street, 300-N, Springfield, Illinois. A motion to accept the minutes of the June 13, 2017, meeting was approved by majority vote.

Chair Page led an open discussion regarding the remaining core capabilities with a score below 4.0 on the state's Threat and Hazard Identification and Risk Assessment (THIRA). LEMAC members provided input on identifying which committee they believed would be the lead to address the core capability and what the committee's role would be for each.

There was an open discussion regarding the committee's project proposals. All LEMAC FFY 2017 project proposals will be coordinated to ensure there are no duplications.

Critical Infrastructure Committee – Tom Korty, IDOT, chair, and Vydas Juskelis, APWA, vice chair

The committee met on July 13, 2017, at IEMA.

The THIRA heat chart was reviewed and the methodology and logic used to identify the risks and gaps were discussed. As stated in the FFY 17 Homeland Security Grant Program Notice of Funding Opportunity (NOFO) funding conditions, recipients are required to address the capability gaps identified through the State Preparedness Report (SPR).

Chair Korty discussed the process of developing the Attachment A's for the FFY 17 project proposals. He provided copies of last year's attachment A's. Discussion followed.

The committee discussed the need to develop a statewide Critical Infrastructure Protection Plan (CIPP). Discussion on the topics below followed:

- Identify who would develop and provide oversight of the plan
- Submitting the request for funding approval, enabling the committee to conduct and execute a study for identifying the levels of criticality of the critical infrastructures that reside within the state of Illinois that are not currently being addressed federally.
- Being able to calculate the cost of performing a study to identify and prioritize the sites, that are determined to be critical, and assign a level of criticality.
- Taking the above gathered data to identify and address gaps in physical security at each of the critical infrastructure sites that were identified and listed in order of criticality.
- Creating a listing of resources to protect the identified protected sites. Recommendations and options for consideration of protection.
- Making this request scalable, but use as the prototype. We want to look at government sector and communications first. We also want to be looking at sectors that do not have any plans or any ideas at this time.

### Upcoming ITTF Meetings

The next Council of Chairs meeting is scheduled to for Wednesday, August 23, 2017, at 1:00 p.m. at the Illinois Emergency Management Agency, 2200 South Dirksen Parkway, Springfield, Illinois. NOTE – to ensure all committees have met and reviewed all FY 17 HSGP projects (per the above timeline), this date and time could be adjusted.

*Motion to Adjourn.*