

**ILLINOIS TERRORISM TASK FORCE**  
**Minutes of Membership Meeting**  
**July 23, 2014**  
**Attendees**

**Members**

Adams/McDonough Counties – Joe Henning  
AIR-ONE – Randal Olson  
Am. Public Works Association – Vydas Juskelis\*  
American Red Cross – Bryan Soady  
Archer Daniels Midland Co. – Clint Fairrow  
Associated Fire Fighters of IL –  
Center for Public Safety & Justice– Tom Zimmerman  
CMS – Diane Hoots  
CHUG –  
City of Aurora –  
Cities of Bloomington/Normal – Mick Humer  
Cities of Champaign-Urbana – Brian Nightlinger  
City of Chicago – Dan Ellis  
City of Joliet – Joe Formhals\*  
City of Naperville – Mike Anders\*  
City of Peoria – Dwain Depolder  
City of Rockford – Joel Corl\*  
City of Springfield -  
Cook County DHSEM – Thomas Tilton  
DuPage County OHSEM – Craig Dieckman\*  
IL Association of Chiefs of Police – Greg Nelson  
IL Association of Public Health Admin. – Toni Corona  
IL Association of School Boards – Ben Schwarm  
IL Board of Higher Education – Matt Berry  
IL Campus Law Enforcement Admin. – James Bondi  
IL Coalition of Community Blood Centers – Lee Milner  
IL College of Emergency Physicians – Jason Kegg  
IL Community College Board – Susan Drone  
IL Council of Code Administrators – Gerald Tienstra  
IL Coroners Association –  
IL Dept. of Agriculture – Steve Chard  
IL Dept. of Corrections – John Eilers  
IL Dept. of Human Services –  
IL Dept. of Military Affairs – James Wall, Dan Riemann  
IL Dept. of Natural Resources –  
IL Dept. of Public Health – Win Rawls, Mark Edmiston  
IL Dept. of Transportation – Tom Korty  
IL Dept. on Aging – Rose Coniglio, Bert Weber  
IEMA – Jenifer Johnson  
IESMA – Dave Christensen, Dan Fulscher, Kevin Sargent  
IEPA – Roger Lauder  
IL Firefighters Association – Bill Offerman  
IL Fire Chiefs Association – Dave Dato, Joe Holomy, Ken Fustin  
IL Fire Service Association –  
IL Fire Service Institute – Royal Mortenson, Jim Keiken  
ILEAS – Dave Snyders, Jim Page, Pete Smith  
ILETSB – Susan Nichols  
IMERT – Christopher Jansen\*  
IL OSFM – Jim Watts  
IL Public Health Assoc. – Jodi Dart  
IL Public Health Mutual Aid System – Mark Hilliard  
IL Public Works Mutual Aid Network –  
IL Sheriffs' Association – David Hunt  
IL State Police – Tadd Williams, Marc Maton  
IL State's Attorneys Association – Jack Knuppel  
Lake County ESDA –  
Metro East – Herbert Simmons, Bryan Whitaker, Don Feher  
MABAS – Jay Reardon  
Quad Cities –  
Reg. Superintendents of Schools – Shannon Fehrholz  
Secretary of State Police –  
Will County EMA – Harold Damron

**Staff Members**

**Don Kauerauf, Chair, ITTF**

Aders, Darryl – ISP  
Briner, Chad – IEMA  
Butler, Boyd - ISP  
Carlier, Char – IFSI  
Carnduff, Brad – ISP  
Carnduff, Joan - CPSJ  
Carter, Ashley - CPSJ  
Clark, Deb – ILEAS  
Clark, Ron – CPSJ  
Damm, Abby – CPSJ  
Desai, Lisa - IEMA  
Dwyer, Marty – IEMA  
Evans, Bob – IEMA  
Flynn, Janean - IEMA  
Galvin, Joe – ILEAS  
Gervino, David\* – DuPage County OHSEM  
Guard, Kenny – ISP  
Hanneken, Michelle - IEMA  
Langheim, Mia - ILEAS  
Lewis, Walt - IEMA  
Martin, Erica - ILEAS  
Martin, Janie – IEMA  
Pate, Janet - IEMA  
Rasch, Paul – IEMA  
Sorrentino, Alana, IFSI  
Springer, Bill - ILEAS  
Stewart, Jay – ISP  
Thompson, Patty - IEMA  
Tyrrell, Dora - ISP  
Washam, Bucky – IESMA  
Wolf, Eric – ISP  
Wolf, Jim - ILEAS

**Federal Advisory Members**

Bond, Bill – U.S. Dept. of Homeland Security  
Jenkins, Mark – FBI  
Monteyne, Mark – FBI  
Moshko, George, US DOE  
Pennell, Kevin – U.S. Dept. of Homeland Security

**Advisory Members**

**Other**

Ringering, Larry – Metro-East  
Wood, Allison - ARC  
Coleman, Ashleigh - ARC

\* Attended video-conference at DuPage County OHSEM.

**Illinois Terrorism Task Force (ITTF) – Chairs Meeting – July 23, 2014 – 10:30 a.m.**  
**Held at the Illinois Emergency Management Agency (IEMA)**

**ITTF Administrative Update**

Chairman Kauerauf recognized the retirement of Tom Zimmerman, ITTF Grants Program Manager. He expressed his appreciation for his professionalism, can-do attitude, and commitment to the ITTF over the years.

**Old Business**

**Learning Management System**

Chairman Kauerauf discussed the need to identify a single Learning Management System (LMS) that all ITTF entities could share, instead of the individual systems that state and local agencies are maintaining. This would provide a standard system to deliver on-line training, including training on equipment, track curriculum with students/training, policies, maintain credentials, etc. Jim Page, ILEAS, provided a briefing on LMS and the various systems ITTF entities use. He also discussed abilities that LMS should provide to users. Chairman Kauerauf opened the discussion to Chairs on their view of standardization of one LMS that is funded by ITTF. Chairman Kauerauf requested a workgroup be formed to discuss the various systems, who would maintain the system, confidentiality of training records, cost-effectiveness, etc.

Michelle Hanneken, Grants and Policy Manager, discussed the 2014 Attachment A form (formerly Attachment A and C merged into one attachment). She requested that everyone review the new form and provide any comments/recommendations of changes by the end of the week. With the anticipation of the grant award within the next few weeks, she is requesting that all grantees complete Attachment A, in accordance with the 2014 approved budget, and submit by August 11, 2014. This documentation is needed to generate the grants or interagency agreements, as the ITTF has 45 days from receipt of the grant award to have all grants/interagency agreements executed.

**Grants Management Workshop**

Michelle Hanneken, Grants and Policy Manager, discussed the ITTF Grants Management Workshop that is being held:

- Wednesday, August 27, 2014 (in lieu of Chairs Meeting)  
10:00 a.m. - 3:00 p.m.  
Illinois Emergency Management Agency

Chairs are welcome to attend, but it is mandatory for all sub-recipient fiscal personnel to attend.

**Conference Workshop - Committee Restructure and Mission – IEMA Strategic Priorities**

Chairman Kauerauf discussed forming a Conference/Workshop workgroup to review our policies and procedures and to ensure ITTF-funded conferences are effective, that the budget is managed responsibly, and that we are doing the best for local public safety. He requested any committee that receives grant funds for conferences participate in the workgroup. Other committee members are welcome to participate, also.

At the May 28, 2014, ITTF Chairs Meeting, Chairman Kauerauf requested that the committees meet and identify the strategic objectives of their committee. The objectives should be "high level" that serve as the committees' primary focus area – future strategic mission of their committee. He also requested the committee discuss the strategic priorities of IEMA to determine if a portion of the implementation of these project areas falls with the scope of the committee. Those strategic priorities are:

- Cyber Security
- Disaster Housing
- Infrastructure Systems
- Catastrophic Planning
- Assessment of Critical Infrastructure
- School Preparedness
- Fatality Management

**Illinois Terrorism Task Force (ITTF) – Full Meeting – July 23, 2014 – 1:00 p.m.**  
**Held at the Illinois Emergency Management Agency (IEMA) and via video conference at DuPage County Office of Homeland Security and Emergency Management (DuPage OHSEM)**

**Welcome and Introductions**

Chairman Kauerauf welcomed everyone attending the meeting at IEMA and acknowledged the members attending via video conference at the DuPage OHSEM.

Chairman Kauerauf recognized the following new voting members within ITTF: Chief Greg Nelson, Illinois Association of Chiefs of Police; Jerry Tienstra, Illinois Council of Code Administrators; Jodi Dart, Illinois Public Health Association; Doctor Jason Kegg, Illinois College of Emergency Physicians. He also introduced the new president of Illinois Emergency Services Management Association (IESMA), Kevin Sargent.

He also recognized the retirement of Mark Hilliard, Illinois Public Health Mutual Aid System and Tom Zimmerman, ITTF Grants Manager.

**Minutes**

- **Approval to adopt the minutes from the May 28, 2014, Chairs and Full Meeting.**

<i>Motion to Adopt:</i>	<i>David Christensen, IESMA</i>
<i>Seconded:</i>	<i>Chief Joe Holomy, IFCA</i>
<i>Motion Carried</i>	

**Homeland Security Briefings**

Jay Stewart, Terrorism Research Specialist, Statewide Terrorism and Intelligence Center, Illinois State Police (ISP), provided a briefing on national intelligence trends.

Harold Damron, Director, provided a briefing on the Will County Emergency Management Agency.

**Old Business**

Director Monken, IEMA, provided a briefing on the Post-Capstone 14 Exercise.

Joe Galvin, Illinois Statewide Interoperability Coordinator, introduced Bill Springer, FirstNet System Architect. Mr. Springer provided an update on Illinois FirstNet.

**New Business**

**Briefings**

Nick Gragnani, Executive Director, provided a briefing on the St. Louis Area Regional Response System (STARRS).

Dave Gervino, DuPage County OHSEM, provided a briefing on the Functional Access Needs Fair (FANFAIR).

**Upcoming ITTF Meetings**

The next chairs meeting will be held Wednesday, October 22, 2014, at 10:00 a.m. at the Illinois Emergency Management Agency.

The next full meeting will be held Wednesday, September 24, 2014, at 1:00 p.m. at the Illinois Emergency Management Agency. Video conference site at the DuPage County OHSEM will be available (full meeting only).

*Motion to adjourn.*