

ILLINOIS TERRORISM TASK FORCE
Minutes of Chairs and Full Meetings
January 23, 2013
Attendees

Members

Adams/McDonough Counties – Joe Henning
AIR-ONE – Clark Pollard
Am. Public Works Association –
American Red Cross – Scott Clarke
Archer Daniels Midland Co. –
Associated Fire Fighters of IL –
CMS – Diane Hoots, Rafael Diaz
CHUG – William Pretzer
City of Aurora – Mark Flaherty
Cities of Bloomington/Normal – Mick Humer, Doug Barnett
Cities of Champaign-Urbana – Brian Nightlinger, Joe Neal
City of Chicago – Gary Schenkel, Jody Chattin
City of Joliet – Joe Formhals
City of Naperville –
City of Peoria – Dwain Deppolder
City of Rockford – Joe Corl
City of Springfield - Mike Midiri, Robert Markovic
Cook County DHSEM – Mike Masters
DuPage County OHSEM – Norm Sturm
IL Association of Chiefs of Police –
IL Association of Public Health Admin. – Toni Corona, Amy Tippey
IL Association of School Boards – Zach Messersmith
IL Attorney General's Office – Kevin O'Connell
IL Board of Higher Education – Mike Mann
IL Campus Law Enforcement Admin. – James Bondi, Joe Drought
IL Coalition of Community Blood Centers – Lee Milner
IL College of Emergency Physicians – Katherine Martens
IL Community College Board – Jennifer Timmons
IL Council of Code Admin. – Tom Pahnke
IL Coroners Association – Bob Gessner, Stephen Nonn
IL Dept. of Agriculture –
IL Dept. of Corrections – John Eilers
IL Dept. of Human Services – Amy Dickensen-Ferguson
IL Dept. of Military Affairs – Troy Scott, Jim Wall, Dan Reiman
IL Dept. of Natural Resources –
IL Dept. of Public Health – Win Rawls, Mark Edmiston
IL Dept. of Transportation – Tom Kory, Aaron Weatherholt
IL Dept. on Aging – Rose Coniglio
IL Emergency Management Agency – Joe Klinger, Jennifer Ricker
IESMA – Dan Fulscher, Russ Thomas, Dave Christensen
IEPA –
IL Firefighters Association – Gary Kasper
IL Fire Chiefs Association – Bryan Doyle
IL Fire Service Association –
IL Fire Service Institute – Royal Mortenson, Roger Lunt
IL Health Care Association –
ILEAS – Jim Page, Pete Smith, Larry Evans
ILETSB – Jeff Fritz
IMERT –
IL OSFM – Larry Matkaitis
IL Public Health Mutual Aid System – Mark Hillard
IL Public Works Mutual Aid Network –
IL Sheriffs' Association – Robert Howlett
IL State Police – Kim Cochran, Todd Kilby
IL State's Attorneys Association –
Lake County ESDA – Kent McKenzie
Metro East –
MABAS – Jay Reardon
Quad Cities – Robert DeFrance
Reg. Superintendents of Schools – Jeff Vose
Secretary of State Police – Rick Beaty
Will County EMA – Deon Pillard

Staff Members

Don Kauerauf, Chair, ITTF

Aders, Darryl - **ISP**
Anello, Phil - **IEMA**
Beagles, Mark – **ISP**
Beamer-Pfeifer, Julie - **ITTF**
Blakley, Jamie – **ISP**
Butler, Boyd - **ISP**
Carnduff, Brad – **ISP**
Carnduff, Joan - **ITTF**
Choutka, Alan - **ITTF**
Clark, Deb – **ITTF**
Clark, Gary – **ISP**
Clark, Ron – **CPSJ**
Cormier, Sean – **ISP**
Desai, Lisa - **IEMA**
Dragoo, Darryl – **IEMA**
Ellis, Ron - **ITTF**
Evans, Bob – **ITTF**
Gasparich, Joe - **IFSI**
Gentry-Wiseman, Michelle – **ITTF**
Hanneken, Michelle - **ITTF**
Heath, Monica – **Cook County DHSEM**
Johnson, Jenifer - **IEMA**
Knuppel, Ashley - **ITTF**
Kusterman, Aaron – **ISP**
Martin, Erica - **ITTF**
McCastland, Mac – **IFSI**
Monteyne, Mark- **ISP**
Rominger, Jennifer - **CPSJ**
Savage, Gloria – **ITTF**
Snarski, Stephen – **Lake County**
Soady, Bryan - **ARC**
Stewart, Jay – **ISP**
Washam, Bucky – **IESMA**
Wolf, Eric – **ISP**
Wolf, Jim - **CPSJ**
Zimmerman, Tom – **ITTF**

Federal Advisory Members

Bacon, Dan – **US Attorney's Office**
Bollinger, Chris - **USCG**
Cranford, Brent – **US Marshals**
Mosho, George – **US DOE**

Advisory Members

Buikema, Ed - **Argonne**
Lyle, Dennis – **IBA**

Other

Beckwith, Mark, Augustana College
Gurloft, Jeremy
Jarrett, Gretchen, Ameren
Kunard, Laura, CPSJ

Illinois Terrorism Task Force – Chairs Meeting – January 23, 2013 – 10:00 a.m. held at Illinois Emergency Management Agency (IEMA)

Introductions and Acknowledgements

Chairman Kauerauf welcomed everyone to the first ITTF meeting of the year.

Homeland Security Briefings

Jay Stewart, Terrorism Research Specialist, Statewide Terrorism and Intelligence Center, Illinois State Police, provided a briefing on national intelligence trends.

Old Business

Chairman Kauerauf continued the discussion from the December 5, 2012, ITTF meeting concerning the process of developing the Illinois Homeland Security Strategy with input from the Homeland Security Vision 2020 Summits that were held across the state this past year and the final summit held in September 2012.

- Assessment (Inputs)
 - Conduct Threat and Hazard Identification and Risk Assessment (THIRA)
 - Conduct State Preparedness Report (SPR)
 - Evaluate lessons learned from exercises and real world events
 - Input from stakeholders through ITTF Committee meetings
- ITTF Establish Strategic Priorities
 - Revise Homeland Security Strategy (Desired Outcomes)
 - Establish project/initiatives (Capability Targets) in partnership with Urban Area
 - Communicate (outreach) revised strategy to stakeholders
- Implementation of Priorities
 - Propose Capability Targets to address Desired Outcomes
 - Allocate federal, state and local funding to address Illinois priorities
- Evaluation and Reporting
 - Solicit feedback/comments from stakeholders
 - Review After Action Report/Improvement Plans from exercises and actual events
 - Report on strategic priorities at monthly ITTF meeting
 - Issues ITTF Annual Report
- Plan for Development
 - Development outline for Strategy based on THIRA
 - Draft Introduction, Mission Areas, Core Capabilities, Desired Outcomes
 - Responsibility: ITTF Staff
- Review Outline and recommend changes
 - Ensure Desired Outcomes align with committees' priorities
 - Responsibility: ITTF Committees
- Develop Final Draft of Strategy
- Submit final Draft of Strategy to ITTF Membership
- Approve Strategy

Chairman Kauerauf and Committee Chairs discussed the draft of the Illinois Homeland Security Strategy. The following comments were discussed:

- Outcomes need to be more direct, succinct, more outcome based/specific tasks.

- Include a Mass Care Core Capability.
- Include date-driven focus.

Chairman Kauerauf requested that each committee review and identify any changes (specific, measurable, outcome based and time sequence). Also, identify where the respective committee is aligned (key initiatives) with the strategy. Follow-up discussion will be at the February 27, 2013, Chairs meeting.

Federal Preparedness Funds for Operational Activities

Michelle Hanneken, Homeland Security Grant Manager, provided an update and clarification of the operational vs. preparedness activity within the Homeland Security Grant Program. DHS and FEMA encourage the use of SHSP and UASI funding to support programs and initiatives that directly support local efforts to understand, recognize, prepare for, prevent, and respond to pre-operational activity. Operational expenses to actually respond to an event, preplanned or otherwise (personnel, travel, etc.), are not homeland security grant eligible.

Shovel Ready Initiative

Michelle Hanneken discussed the ITTF Shovel Ready Initiative that was initiated in March 2012 in anticipation of leftover funds in FFY 2008/2009. Committee requests were submitted, but no shovel ready projects were implemented through the ITTF because all funds were expended by grantees as outlined in the approved spending plans. ITTF maintained the Committees' Shovel Ready Requests for future funding, should it become available. The ITTF is reinitiating the process using the following guidelines with FFY 2010 grant funds:

Shovel Ready Terms

- Must be Projects NOT Currently Funded
 - Cannot shift current funded projects
 - Funding by any source (supplanting)
 - New Phases/stages/events/ideas only
- Projects must be submitted for review and approval by an ITTF Committee before submission to IEMA
- Performance Period: April 1 – June 30, 2013
- Invoices must be received by: July 15, 2013

Shovel Ready Timeline

- Wednesday, January 23
 - Discussed at ITTF meeting, establishing submission criteria
- Friday, January 25
 - Updated Shovel Ready Initiative form distributed to membership
- Wednesday, February 13
 - All forms (new or revised) due to ITTF
 - Committee approval required for all new initiatives
 - Committee notifies ITTF if previously submitted initiative should be eliminated from the list
- Wednesday, February 20
 - All submitted documents redistributed to Chairs for review
- Wednesday, February 27
 - Draft Prioritization list presented to Chairs
 - Chairs will discuss prioritization of the list for recommendation to the Homeland Security Advisor (HSA).
- Friday, March 15
 - List as approved by the HSA distributed to membership for review before meeting
- Wednesday, March 20
 - Voted on at the ITTF Full Meeting
- April 1, 2013
 - Grant Agreements begin
- June 30, 2013
 - Grant agreements end.
- July 15, 2013
 - All final invoices submitted to ITTF

Shovel Ready Criteria

- Statewide Benefit
- Multi-jurisdictional/discipline focus
- Nothing requiring Environmental and Historic Preservation (EHP) review
- Minimal sustainment costs (must be absorbed through on-going maintenance costs)

New Business

New State Mileage Reimbursement Rate – Effective January 2, 2013, the Illinois Department of Central Management Services (CMS) increased the mileage reimbursement rate for the use of privately owned vehicles from 55.5 cents per mile to 56.5 cents per mile. Chairman Kauerauf cautioned everyone to review how this could affect their budgets if they choose to raise the rate.

FEMA Region V Monitoring Visit – Michelle Hanneken, ITTF Grants Manager, announced that FEMA Region V will be conducting an on-site fiscal monitoring visit March 11 – 15, 2013, at IEMA.

IEMA Statewide Exercise Schedule – Curt Mueller, Exercise Program Coordinator ITTF, provided an update of upcoming IEMA Statewide Exercise Schedule (this is a living document).

Illinois Terrorism Task Force (ITTF) Meeting – January 23, 2013 – 1:00 p.m. held at the Illinois Emergency Management Agency (IEMA)

Introductions and Acknowledgements

Chairman Kauerauf welcomed everyone to the first ITTF Meeting of the year.

Minutes

- **Approval to adopt the Minutes from the December 5, 2012, Chairs and Full Meeting.**

Motion to Adopt: Dan Fulscher
Seconded: Diane Hoots
Motion Carried

Presentation

Assistant Director Joe Klinger acknowledged the retirement of Chief Mark Beckwith, President of the Illinois Law Enforcement Alarm System (ILEAS), and presented him with an Illinois Meritorious Service Award.

Chairman Kauerauf also recognized Gretchen Jarrett, Homeland Security Planner, University of Illinois Center for Public Safety and Justice and ITTF staff member, who accepted a position with Ameren Illinois as an Emergency Response Planner.

State Homeland Security Briefing

Assistant Director Joe Klinger, IEMA, recognized members of the ITTF who participated in the School Safety Summit that was conducted at IEMA yesterday.

Chairman Kauerauf provided a briefing on the School Safety Summit that was held January 22, 2013, at IEMA at the request of the Governor. The purpose of the summit was to bring together subject matter experts in the fields of public safety, education, mental health, and law enforcement to address the short- and long-term efforts needed to safeguard Illinois' schools. The outcome of the summit was to identify short-and long-term programs, policies or collaborations that need to be strengthened or implemented to ensure safe schools in Illinois. The key topics discussed included prevention, preparedness, and protection.

Old Business

Aaron Kustermann, Chief of the Statewide Terrorism and Intelligence Center, Illinois State Police, provided a briefing on the Infrastructure Security Awareness (ISA) Program.

Dan Fulscher and Bucky Washam, Logan County Emergency Management Agency, provided a briefing on the Emergency Management Communication Center (EM-Com) located in Logan County.

Michelle Hanneken, Homeland Security Program Manager, discussed the Shovel Ready Initiative and process. The ITTF Shovel Ready Initiative was initiated in March 2012, in anticipation of leftover funds in FFY 2008/2009. Committee requests were submitted, but no shovel ready projects were implemented through the ITTF because all funds were expended by grantees as outlined in the approved spending plans. ITTF maintained the Committees' Shovel Ready Requests for future funding, should it become available. Due to the 2010 Homeland Security subgrants ending on December 31, 2012, there are unobligated funds available for reallocation for this initiative. As discussed at previous meetings, FEMA no longer authorizes extensions for grant awards.

Shovel Ready Terms

- Must be Projects NOT Currently Funded
 - Cannot shift currently funded projects
 - Funding by any source (supplanting)
 - New Phases/stages/events/ideas only
- Projects must be submitted for review and approval by an ITTF Committee before submission to IEMA
- Performance Period: April 1 – June 30, 2013
- Invoices must be received by: July 15, 2013

Shovel Ready Timeline

- Wednesday, January 23
 - Discussed at ITTF meeting, establishing submission criteria
- Friday, January 25
 - Updated Shovel Ready Initiative form distributed to membership
- Wednesday, February 13
 - All forms (new or revised) due to ITTF
 - Committee approval required for all new initiatives
 - Committee notifies ITTF if previously submitted initiative should be eliminated from the list
- Wednesday, February 20
 - All submitted documents redistributed to Chairs for review
- Wednesday, February 27
 - Draft Prioritization list presented to Chairs
 - Chairs will discuss prioritization of the list for recommendation to the Homeland Security Advisor (HSA).
- Friday, March 15
 - List as approved by the HSA distributed to membership for review before meeting
- Wednesday, March 20
 - Voted on at the ITTF Full Meeting
- April 1, 2013
 - Grant Agreements begin
- June 30, 2013
 - Grant agreements end.
- July 15, 2013
 - All final invoices submitted to ITTF

Shovel Ready Criteria

- Statewide Benefit
- Multi-jurisdictional/discipline focus
- Nothing requiring Environmental and Historic Preservation (EHP) review

- Minimal sustainment costs (must be absorbed through on-going maintenance costs)

Per Chairman Kauerauf, if any member has a project that meets these criteria, they must work with one of the ITTF Committees and provide the project and documentation before February 13, 2013 (committee approval to ITTF).

New Business

Law Enforcement Mutual Aid Committee:

- ILEAS is continuing to work with the Mississippi Homeland Security Force Protection teams on upcoming law enforcement –focused earthquake exercise (Operation Gunsmoke II) that is being held April 8-12, 2013, in and around Marion, Illinois, in Williamson County. ILEAS is also working with the Illinois State Police (ISP) and IEMA to participate in the exercise.
- ILEAS' annual conference will be held March 3-5, 2013, at the Crowne Plaza in Springfield. Registration is available on the ILEAS website at www.ILEAS.org.

Emergency Management Committee:

- Provided a briefing on the Weather Radio Distribution Plan.
- Discussed the Emergency Management Assistance Team (EMAT) Positions.
- Illinois Emergency Services Management Association (IESMA) annual conference will be held April 25-27, 2013, at the Decatur Conference Center and Hotel.

Fire Service Mutual Aid Committee:

- Mutual Aid Box Alarm System (MABAS) annual conference will be held February 18-20, 2013, at the Hilton Hotel in Springfield.
 - February 18-20, 2013 – Chiefs and Command Dispatchers
 - February 20-22, 2013 – Dispatch Centers and Telecommunicators
 - February 20, 2013 – MABAS Executive Board - 1:00 p.m. - 3:00 p.m.

Communications Committee:

- The Committee is restructuring to the following workgroups to ensure they are covering all aspects of communication issues:
 - Strategic Direction – Funding - New Technology
 - Tactical Assets
 - National Public Safety Broadband Network (NPSBN)
 - Warning and Notification – Integrated Public Alert Warning System (IPAWS)/ Emergency Alert System (EAS) - Emergency Management network (EMnet)
- The two co-chairs will remain – Chief Dave Dato and Chief Jan Noble

Upcoming ITTF Meetings

The next Chairs meeting will be held Wednesday, February 27, 2013, at the Illinois Emergency Management Agency beginning at 10:00 a.m.

The next Chairs/Full meeting will be held Wednesday, March 20, 2013. The Chairs meeting will begin at 10:00 a.m., at the Illinois Emergency Management Agency (IEMA), 2200 South Dirksen Parkway, Springfield, and the full meeting will begin at 1:00 p.m. at IEMA and DuPage County OEMC (video-conference). NOTE – the Chairs meeting will not be available by video conference.

Motion to adjourn.