

PERFORMANCE REPORT FOR EQUIPMENT USE

DATE	VEHICLE	NAME	PURPOSE OF TRAVEL	STARTING LOCATION	ENDING LOCATION	STARTING MILEAGE	ENDING MILEAGE	TOTAL MILEAGE	MILEAGE RATE	AMOUNT
08/17/17	2010 Tahoe	Jane Smith	Exelon Qtr Meeting	Decatur	Clinton	35.012	35.037	25	\$0.540	\$13.50
PAGE TOTAL										\$13.50
GRAND TOTAL										\$13.50

Signature _____ Date 10/5/2017
Mary Williams Administrative Assistant
Name _____ Title _____